



# PSA 2 Area Agency on Aging

## Meeting of the PSA 2 AAA EXECUTIVE BOARD

**Monday, June 20, 2016, 10:30 a.m.  
Mountain Senior Center  
20635 Roff Way  
Burney, CA**

Serving

Seniors

In

Lassen,

Modoc,

Shasta,

Siskiyou,

&

Trinity

Counties

Les Baugh  
Chairman,  
PSA 2 Executive Board

Peggy Wood  
Vice-Chairman,  
PSA 2 Advisory Council

Teri Gabriel  
Executive Director,  
PSA 2 AAA

### AGENDA

(Items may not be heard in the order posted)

- 1. Call to Order** (Executive Board Chairman, Les Baugh)
- 2. Roll Call** (Establishment of a quorum / Introductions & Welcomes)
- 3. Approval of Agenda\*** (Changes, additions and/or deletions)
- 4. Approval of Consent Agenda\*** (Topics in this category may be voted on in a block as one item)
  - a. Minutes of the Joint Meeting (Postponed)
  - b. Director's Administrative Report (May, 2016)
  - c. Financial Package (May, 2016) & Check Register (May, 2016)
- 5. Open Session** (Opportunity to hear comments from the community)
- 6. Executive Board's Report**
- 7. Advisory Council Report** – Advisory Council Vice-Chairman, Peggy Wood
  - Report on Advisory Council Activities
- 8. Executive Director's Report** – Executive Director, Teri Gabriel

- a. Update on Request for Proposal Process
- b. Update on Service Provider Program & Fiscal Monitoring
- c. Update on Direct Information & Assistance Program Development
- d. Update on FY 2016/2020 Area Plan Process
- e. Elder Abuse Awareness Month
- f. Other

**9. Approval of RFP Review Committee's Funding Recommendations for Contract Period FY 2016-2020\***

**10. Approval of PSA 2 Service Provider Contract Template\***

**11. Approval of FY 2016/2017 County Match\***

**12. Approval of FY 2016/2017 Staff Benefits\***

**13. Approval of FY 2016/2017 Proposed AAA Management Plan\***

**14. Approval of FY 2016/2017 Proposed AAA Staff Salary Schedules\***

**15. Approval of FY 2016/2017 Proposed HICAP and Ombudsman Staff Salary Schedules\***

**16. Approval of FY 2016/2017 Proposed AAA Administrative Budget and Budget Narrative\***

**17. Approval of FY 2016/2017 Proposed HICAP Budget and Budget Narrative\***

**18. Approval of FY 2016/2017 Proposed Ombudsman Program Budget and Budget Narrative\***

**19. New Business:**

Next Meeting – July 18, 2016, Burney

**20. Old Business:**

**21. Correspondence:**

Incoming –

Outgoing –

**22. Adjournment**

**\*Indicates Possible Board Action**

**Attachments:**

Director's Administrative Report (May, 2016)  
Financial Package (May, 2016)  
Check Register (May, 2016)  
PSA 2 Service Provider Contract Template  
FY 2016/2017 County Match  
FY 2016/2017 Staff Benefits  
FY 2016/2017 Proposed AAA Management Plan  
FY 2016/2017 Proposed AAA Staff Salary Schedules  
FY 2016/2017 Proposed HICAP and Ombudsman Staff Salary Schedules  
FY 2016/2017 Proposed AAA Administrative Budget and Budget Narrative  
FY 2016/2017 Proposed HICAP Budget and Budget Narrative  
FY 2016/2017 Proposed Ombudsman Program Budget and Budget Narrative

**NOTE:** WHILE THIS MEETING IS ANTICIPATED TO ADJOURN BY 12:30,  
MEMBERS MAY CHOOSE TO BRING A LUNCH