



# PSA 2 Area Agency on Aging

## Virtual Meeting of the PSA 2 AAA EXECUTIVE BOARD

Monday, March 17, 2025 - 10:00 a.m.

Serving

Seniors

In

Lassen,

Modoc,

Shasta,

Siskiyou,

&

Trinity

Counties

Jill Cox  
Chairman,  
PSA 2 Executive Board

Mike Cottone  
Chairman,  
PSA 2 Advisory Council

Teri Gabriel  
Executive Director  
PSA 2 AAA

### AGENDA

(Items may not be heard in the order posted)

1. **Call to Order & Flag Salute** (Executive Board Chairman, Jill Cox)
2. **Roll Call** - (Establishment of a Quorum / Guest Introductions)
3. **Election of Officers\*** (Chairman & Vice-Chairman)
4. **Approval of Agenda** (Changes, additions, deletions)\*
5. **Approval of Consent Agenda** (Topics in the category may be voted on in a block as one item)\*
  - a) Minutes of the Executive Board Virtual Meeting (October 21, 2024, November 18, 2024 & Special Meeting, December 9, 2024)
  - b) Director's Administrative & Program Reports (October, November & December 2024, January & February 2025)
  - c) Check Registers & Financials (October, November & December 2024, January & February 2025)
6. **Open Session** (Opportunity to hear comments from the community – 3-minute limit)
7. **Executive Board's Report**
8. **Advisory Council Report** – Mike Cottone, Chairman
  - Report on Advisory Council Activities
  - Advisory Council Membership Status
  - Other

**9. Executive Director's Report – Executive Director, Teri Gabriel**

- a) Older Americans Act Funding
- b) FY 2025/2026 Area Plan Update and Public Hearing Process
- c) Update on FY 2023/2024 Single Audit Process
- d) California Department of Aging (CDA) Financial Support Review
- e) Update on Master Plan for Aging Initiatives
- f) Other Agency Activity

**10. Approval of FY 2025 – 2028 Lassen Co. Request for Proposal (RFP) Review Committee Member(s)\***

**11. Approval of FY 2025/2026 Proposed Health Insurance Counseling and Advocacy Program (HICAP) and Medicare Improvements for Patients and Providers Act (MIPPA) Budget and Budget Narrative\***

**12. Approval of FY 2023/2024 Area Plan Financial Closeout Report\***

**13. New Business:**

- Next Scheduled Executive Board Virtual Meeting – Monday, April 21, 2025
- CalFresh Outreach (formerly Expansion) Funding Subcontractor

**14. Old Business:**

**15. Correspondence:**

- Incoming – None
- Outgoing – None

**16. Adjournment**

**\*Indicates Possible Board Action**

**Attachments:**

Historical Tracking of Executive Board Chairman/Vice-Chairman  
Minutes of the Executive Board Virtual Meeting (October 21, 2024, November 18, 2024 & Special Meeting, December 9, 2024)  
Director's Administrative & Program Reports (October, November & December 2024, January & February 2025)  
Check Registers & Financials (October, November & December 2024, January & February 2025)  
FY 24/25 Executive Board Member Roster  
FY 24/25 Advisory Council Member Roster  
PSA 2 AAA Area Plan Update Public Hearing Announcement  
Free Caregiver Support Classes Flyer  
Free Resources for Caregivers Flyer  
Approaching Alzheimer's and Dementia: Emergency Responder Training Flyer  
FY 2025/2026 HICAP / MIPPA Budget and Budget Narrative  
FY 2023/2024 Area Plan Financial Closeout Report

## PSA 2 Area Agency on Aging 2025 Executive Board Members

		<b>Alternates</b>
Lassen County	Supvr. Gary Bridges Kay White	Supvr. Tom Neely
Modoc County	Supvr. Casey Cockrell Roberta Hohman	Supvr. Shane Starr
Shasta County	Supvr. Matt Plummer Supvr. Kevin Crye	Supvr. Chris Kelstrom
Siskiyou County	Supvr. Nancy Ogren – <i>Vice-Chairman</i> Marie Ingram	Supvr. Ed Valenzuela
Trinity County	Supvr. Jill Cox - <i>Chairman</i> Supvr. Ric Leutwyler	VACANT

### **\*\*\*\*\*MEETING CANCELLATION PROCEDURES\*\*\*\*\***

**If it is necessary to cancel an in-person meeting due to inclement weather or other unforeseen circumstances, the Area Agency on Aging staff shall attempt to notify Executive Board members via e-mail and/or telephone the day prior to the meeting.**

**If weather conditions are questionable and you have not been contacted, please call the Area Agency on Aging at (530) 842-1687.**

### **NEXT SCHEDULED VIRTUAL MEETING:**

**Executive Board Virtual Meeting  
Monday, April 21, 2025**

## Item #3

### Election of Officers 2025\*

The following Historical Tracking of the PSA 2 AAA Executive Board Chairmen and Vice-Chairmen displays the order of Officers elected for the PSA 2 AAA Executive Board over the past several years.

According to the PSA 2 AAA Board Rules, "A Chairman and Vice-Chairman of the Executive Board shall be elected annually by the members at the first regular meeting held in the new calendar year. The election of a Chairman and Vice-Chairman shall be the first order of business at this meeting." Further, "The terms of the Chairman and Vice-Chairman shall be for one year or until the election of their successors."

**RECOMMENDATION:**

PSA 2 AAA seeks the Executive Board's action to elect a PSA 2 Executive Board Chairman and Vice-Chairman for the calendar year 2025.



PSA 2 Area Agency on Aging  
 ANNUAL HISTORICAL TRACKING OF  
 EXECUTIVE BOARD CHAIRMEN & VICE-CHAIRMEN

Rev. 03/07/25

Calendar Yr.	Chair	County	Vice - Chair	County
2000	P.L. Cantrall	Modoc	LaVada Erickson	Siskiyou
2001	P.L. Cantrall	Modoc	LaVada Erickson	Siskiyou
2002	Bill Overman	Siskiyou	Lyn Travertini	Modoc
2003	Bill Overman	Siskiyou	Jim Chapman	Lassen
2004	Jim Chapman	Lassen	Ralph Modine	Trinity
2005	Jim Chapman	Lassen	Ralph Modine	Trinity
2005	Ralph Modine	Trinity	Patricia Clarke	Shasta
2006	Trish Clarke	Shasta	Wendy Reiss	Trinity
2007	Mana Davis	Shasta	Wendy Reiss	Trinity
2008	Wendy Reiss	Trinity	Terry Williams	Modoc
2009	Wendy Reiss	Trinity	Terry Williams	Modoc
2010	Wendy Reiss	Trinity	Terry Williams	Modoc
2010 (May)	Terry Williams	Modoc	Ed Valenzuela	Siskiyou
2011	Terry Williams	Modoc	Ed Valenzuela	Siskiyou
2012	Terry Williams	Modoc	Ed Valenzuela	Siskiyou
2013	Ed Valenzuela	Siskiyou	Kay White	Lassen
2014	Kay White	Lassen	Les Baugh	Shasta
2015	Kay White	Lassen	Les Baugh	Shasta
2016	Les Baugh	Shasta	John Fenley	Trinity
2017	Les Baugh	Shasta	John Fenley	Trinity
2018	John Fenley	Trinity	Patricia Cullins	Modoc
2019	John Fenley	Trinity	Patricia Cullins	Modoc
2020	Pat Cullins	Modoc	Ed Valenzuela	Siskiyou
2021	Ed Valenzuela	Siskiyou	Jeff Hemphill	Lassen
2022	Jill Cox	Trinity	Ed Valenzuela	Siskiyou
2023	Jill Cox	Trinity	Nancy Ogren	Siskiyou
2024	Jill Cox	Trinity	Nancy Ogren	Siskiyou
2025				



**Unapproved Minutes of the  
PSA 2 Area Agency on Aging  
Executive Board Virtual Meeting**

**October 21, 2024**

**1. Call to Order & Flag Salute**

The Executive Board Virtual Meeting was called to order by Supervisor Jill Cox, Chairman, at 10:00 a.m.

**2. Roll Call**

Executive Board Members Present:

Supervisor Gary Bridges, Supervisor Tom Neely (Alt.), Supervisor Shane Starr, Roberta Hohman, Supervisor Mary Rickert, Supervisor Tim Garman, Supervisor Nancy Ogren, Supervisor Ed Valenzuela (Alt), Supervisor Jill Cox, and Supervisor Ric Leutwyler. A quorum was established.

Executive Board Members Absent:

Kay White, Supervisor Elizabeth Cavasso (Alt.), Marie Ingram and Supervisor Patrick Jones (Alt.).

Guests Present:

Cheryl Rushton, PSA 2 Program Coordinator; Andrea Sutton, PSA 2 Fiscal Manager; Mike Cottone, Advisory Council Chairman; and Jerry Kirouac, Ombudsman Program Manager.

**3. Approval of Agenda\***

**MSP: Supervisor Bridges motioned for the approval of the agenda, seconded by Supervisor Valenzuela, all aye, motion carried.**

**4. Approval of Consent Agenda\***

**MSP: Supervisor Garman motioned for approval of the Consent Agenda, seconded by**

**Supervisor Bridges, all aye, motion carried.**

**5. Open Session**

No comments.

**6. Executive Board's Report**

No report.

**7. Advisory Council Report – Mike Cottone, Chairman**

Mike reported that the Advisory Council in the August meeting included a mandated reporter training from Stephanie Bennett, Lassen Co. Adult Protective Services (APS) Supervisor. The process to make an elder abuse report was discussed as well as who should make a report to APS. New Advisory Council member Elaine Brown in Trinity Co. reported on in-home care service expansion efforts. Lydia Gil from Siskiyou Co. reported on efforts in Tulelake including a local fair and lunch & learn events in the area. Mike and Staci Wadley, Advisory Council Vice-Chairman, attended the Triple A Council of CA (TACC) virtual meeting in August which is comprised of AAA Advisory Council Chairmen around the state. The next TACC meeting is scheduled for November 22<sup>nd</sup>. Presentations included efforts toward the CA Village Movement which is focused on building communities around older adults; Claris Healthcare which offers tablets to seniors for telehealth services; and a mentor/mentee relationship program matching older with younger adults to address social isolation issues. CA Senior Legislature (CSL) Senior Assemblyperson Nancy Quirus, and Senior Senator Sharon Howard, also reported to the Advisory Council on the activities of CSL. CSL's focus is on legislative priorities for 2025. AAA staff assisted PSA 2 CSL members with an online survey seeking Advisory Council feedback on rating the top legislative priorities based on importance. Michelle Harris and Lydia Gil reported on senior nutrition services and CalFresh Healthy Living. Community gardens are being supported by CalFresh Healthy Living as well as Nutrition education classes in the region. The YMCA in Siskiyou Co. is hosting a senior fitness day at the end of September. Efforts in the 5-counties on Mental Health Services Act funding activities was addressed with Shasta Co. addressing suicide prevention and Mike has been attending the Trinity Co. Behavioral Health meetings throughout the county on their efforts to reach the older adult population there. A meeting in Weaverville is scheduled on November 7<sup>th</sup> to address the changes to MHSA services as impacted by Proposition 1. Staci Wadley, with Dignity Health Connected Living, addressed the expansion of their food bank. There is discussion about hosting an Advisory Council meeting at Dignity Health Connected Living in Redding and a tour of the food bank will be included. The last Advisory Council News Brief, which is included with the HICAP Newsletter, was on Nutrition. There will be a hiatus with the News Brief in the last quarter of the year due to Medicare Annual Open Enrollment.

Mike reported on current Advisory Council vacancies and the recent member appointments in Lassen, Modoc, Siskiyou and Trinity Counties. Director Gabriel added that there is word

of an upcoming Lassen Co. vacancy at the first of the year and thanked the Supervisors for promptly appointing Advisory Council members.

Upon inquiry, Mike reported that the Advisory Council is planning an in-person meeting in Redding at Dignity Health Connected Living. Director Gabriel added that due to a scheduling conflict with date of the next Advisory Council meeting, the Redding meeting will be postponed until spring of 2025. Upon inquiry, Mike responded to questions regarding the village movement and the other TACC presentations.

**8. Executive Director's Report –Teri Gabriel, Executive Director**

**a. Update on Lassen Co. Nutrition Program Transition**

Director Gabriel provided an update on the Lassen Co. Nutrition Program transition to Dignity Health Connected Living (DHCL). The frozen meal service started on October 2, 2024, with delivery from Redding on Mondays and Wednesdays. Pending a signed agreement with the Susanville Assembly of God Church, the meals are being distributed with catered meal funding from DHCL and distributed from the church parking lot. Director Gabriel has since received an update from DHCL that the agreement to work with the church has been approved by their legal team. DHCL now awaits a response from the Pastor at Susanville Assembly of God Church to move forward with their plan to distribute meals from the church. The maximum DHCL can deliver from their Redding site is for 38 individuals to pick up meals from the church and deliver over 15 meals to homebound seniors. DHCL continues to review the program participant active list and waiting lists with the Dine Around Town (DAT) Program provided by PSA 2 to help identify additional program participants. Letters have been mailed by DHCL to those DAT participants who have yet to be reached by phone to gain insight on their interest to participate in the program. Future plans for the program include using the church site for congregational meal dining. The last batch of vouchers was received by PSA 2 from the restaurant for service to the end of September. The final payment to Lumberjacks Restaurant has been released by PSA 2 for the Dine Around Town senior meals along with a thank you letter to the restaurant. Upon inquiry from Supervisor Bridges, Director Gabriel stated that the start date for the congregational dining program remains undetermined without DHCL's agreement in place with the church. The Lassen Co. Supervisors will help connect the Pastor with DHCL to initiate next steps with the program.

**b. Update on FY 2024/2025 Program Funding**

Director Gabriel reported the Nutrition Services Incentive Program (NSIP) funding has been reduced for FY 2024/2025. This funding is made available by the Secretary of Agriculture as cash assistance for Elderly Nutrition Programs. The funds are allocated to nutrition service providers through the Area Plan funding contract process. The funds are to be used by buy raw food for the nutrition programs. The funding reduction is based on the number of meals served by CA nutrition service providers in the prior 2 years. A total of \$58,188 was reduced from C-1 Congregational and C-2 Home Delivered Meal funding. American Rescue Plan Act (ARPA) remains available until September 30, 2025, to help support nutrition program expenses due to the loss of NSIP funding.

The PSA 2 Ombudsman Program received a one-time-only funding increase available for 2 years or until spent. Director Gabriel met with the Ombudsman Program Manager and Fiscal Manager to determine how the additional funding will be spent. Staff travel to support required facility visits, recruitment costs to fill an Ombudsman staff vacancy, support of volunteer mileage reimbursements, and vehicle maintenance were identified as areas of focus for the funding.

Public Health funding awarded to AAAs as part of the COVID relief funding also has a funding deadline extension to September 30, 2025. The funding is used to help circulate community education flyers on COVID-19 vaccinations which was provided by the local Public Health agency.

Infrastructure funding, which was available through the Older Americans Recovery and Resilience Act (OARR), expired on September 30, 2024. The infrastructure funding allowed nutrition service providers to update their program equipment in the kitchen and dining areas, and to replace program vehicles for their nutrition programs. Refrigerators, freezers, utensils, ovens, chairs, tables, and flooring were pre-approved for purchase as well as a list of items provided by the CA Department of Aging (CDA). The total amount of nutrition infrastructure funding available to PSA 2 was \$720,831. PSA 2 worked from a pre-approved list from nutrition service providers to spend down the funding. Of the total amount of available infrastructure funding, \$8,243 remained unspent largely due to a nutrition service provider which did not fully carry out the purchases from their pre-approved list. This may have been largely due to the nutrition program's inability to replace equipment in a building the program did not own. Purchases are also required to be made in advance by the nutrition service program and then reimbursed by PSA 2.

Director Gabriel also reported that closeouts are now being processed for other OARR funded programs such as the Dignity at Home Fall Prevention Program. That program funding was fully expended. The Digital Connections program, which provided tablets to older adults, was also closed out. This funding was available for distributing tablets to eligible older adults.

c. Update on FY 2024/2025 Service Provider Contract Status

Director Gabriel reported that all except one nutrition service provider contract has been executed for FY 2024/2025. Roderick/Hayfork Senior Nutrition Program's contract remains to be released by PSA 2. The program was required to conduct an audit on FY 2022/2023 funding and expenditures as indicated in the PSA 2 contract. Their audit process was significantly delayed which prohibited PSA 2 from releasing the FY 2024/2025 contract to the program. The audit has now been completed and is currently under review with the PSA 2 contracted CPA, Hiep Pham. The auditor has requested supporting documentation from the Roderick/Hayfork Senior Nutrition Program in hopes of clarifying discrepancies with their audit. Until then, the AAA cannot release a contract



to the program as it could be determined that funding would need to be recovered from prior fiscal years. The fiscal contact for the program is cooperating with the Auditor's request for information. At this point, the auditor is determining that there is likely funding to be returned to the PSA 2; however, the amount is yet to be determined. The funding the program received by PSA 2 is misstated in the audit. More federal funding was indicated in the audit, while less state funding was indicated. Until the matter is resolved, the auditor recommends that PSA 2 not initiate a contractual agreement with Roderick/Hayfork Senior Center at this time.

The contractual agreement with Redding Area Bus Authority (RABA) in Shasta Co. has yet to be executed. PSA 2 staff met with the Transit Manager for RABA, as well as their attorney, regarding the contract template. RABA has disputed the contract stating that they disagree with certain areas in the PSA 2 contract. A list of concerns was provided to PSA 2 staff indicating why a particular area in the contract language did not apply to RABA. Unfortunately, the contract is non-negotiable. The matters of concern were discussed with the Transit Manager and RABA's attorney and their list of concerns has been narrowed down to a few areas which were presented to the CA Dept. of Aging (CDA) legal team. Areas of concern were related to inventory in which RABA indicated there were no plans to purchase inventory with the PSA 2 funding; however, regulations require that the inventory language remain in the contract. Additionally, copyright requirements in the contract were a concern for RABA; however, the language needs to remain in the contract since any advertising for CDA funded programs remains the property of CDA. Insurance requirements were also a concern with the Transit Manager and attorney since RABA does not actually have employees – transportation services are contracted out to another entity. Evidence of insurance is still required to be on file with PSA 2 per the contract requirements. The CDA legal team confirmed the PSA 2 contract shall remain non-negotiable. The RABA Transit Manager was informed of CDA legal's response and a response from RABA is pending.

d. Update on Master Plan for Aging Initiatives

Director Gabriel reported that Senate Bill 1249 was signed by the Governor on September 23<sup>rd</sup> which increases local control of AAA services in CA counties and establishes new core programs and performance measures for the delivery of aging services in each county. The CA Association of Area Agencies on Aging (C4A) recently hosted a Strategic Planning Meeting to discuss the overall structure of C4A Association board. Leadership training as well as a discussion on policies and priorities for aging services at the federal level was also offered by USAging, the national association of area agencies on aging. There was also an opportunity to meet with the CDA Director, Susan DeMarois, and Collaborative Consulting which is working with CDA on the CA 2030 initiative that is linked to SB 1249's AAA redesignation efforts. Core services were also discussed based on the results of the recent CASOA survey conducted last year. The survey determined that there are core services the state would like to see all AAAs provide – Family Caregiver Support, Case Management type services, Information & Assistance, Legal Services, Nutrition Services, and Transportation Services – most of which PSA 2 provides. The AAA designation was discussed as well as the funding formula used by CDA to allocate funding to the AAAs to determine if the current funding allocations are appropriate to meet the needs in the AAA's respective communities. Most comments by AAAs were related to the current funding simply not being enough to serve

the needs of the aging community. Following the Strategic Planning Meeting, CDA followed with a survey developed by Collaborative Consulting for the AAA staff to complete on the three areas previously addressed in the meeting – AAA designation, core services and the funding formula. A stakeholder survey is to follow which will be shared with the board, Advisory Council, service providers and community partners. It is uncertain whether the same questions will be asked in the stakeholder survey. Director Gabriel also noted that a webinar was recently hosted by the CDA on a Future Ready Aging Network which addressed the state's progress with the CA 2030 initiative.

Director Gabriel also reported that a local event was held by the Local Master Plan for Aging (LMPA) Advisory Committee and hosted by the Disability Action Center which covers the 10 counties comprised of PSA 2 and PSA 3 regions. The LMPA includes Butte, Glenn and Shasta Counties and the effort is funded through the SCAN Foundation to bring awareness and collaboration in addressing the need of the aging and disabled populations in the north state. Presentations from those sharing their experiences with homelessness and the community services available to assist them was addressed at the event.

e. Other Agency Activity

Director Gabriel reported that the PSA 2-hosted III E Free Caregiver Support Events continue in October. This month's presentation is an open discussion with Maggie McNamara on issues related to caregiving for someone with dementia including bathing, sundowning, wandering and casual conversations on the subject of caregiving. The flyer included in the board packet indicates the location of the events in all 5 counties. Director Gabriel provided a brief recap of the focus of past events and the participation from the community. Director Gabriel thanked Jerry Kirouac, PSA 2 Ombudsman Program Manager, for participating in the presentations on Understanding Long-Term Care. The number of participants is increasing each month. Feedback from participants is being considered for the topic of future caregiver events as well as the resources being offered. More virtual events will take place as the winter months approach.

Director Gabriel reported that the Fiscal Manager is working with the auditor on the contract resolution process for FY 2022/2023. The process includes the review of each contracted service providers' audits for that year by the Auditor to verify that PSA 2 funding was fully and appropriately spent by the service provider, and to determine if funding will need to be recovered from the service provider then returned to the state.

The Fiscal Manager is also working with the auditor to initiate the annual AAA audit process for FY 2023/2024 program activity. The AAA also continues to work with service providers to respond to CDA's Corrective Action Plan following the program monitoring conducted by CDA in April 2024. Updated service provider policies are being provided to CDA to reach compliance with the findings identified in the monitoring process.

9. New Business:

Next scheduled Executive Board Virtual Meeting – November 18, 2024.

Director Gabriel explained that normally the Area Plan Closeout for the prior fiscal year would be presented to the board in October; however, with the new fiscal reporting process at CDA,

the closeout will be addressed in November. The closeout is still pending from the CA Dept. of Aging. Director Gabriel credited the PSA 2 Fiscal Manager, Andrea Sutton, for completing PSA 2's closeout so promptly largely due to her participation on a committee with CDA to test the completely new fiscal reporting module. Once all closeouts from all 33 Area Agencies are completed, CDA will release One-Time-Only funding based on unspent federal funding from the prior fiscal year. The final closeout will identify any funding due back to CDA or due to the AAA.

The AAA, HICAP and Ombudsman programs budget revisions will be on the next meeting agenda due to the upcoming minimum wage increase and funding amendments for the HICAP and Ombudsman programs. Any news on the outcome of the RABA contract will also be addressed should they decline the PSA 2 contact.

Additionally on the next meeting agenda, a Request for Proposal (RFP) process will be launched soon by PSA 2 AAA in Lassen Co. for nutrition services for fiscal years 2024 – 2028. Since Dignity Health Connected Living was only approved by CDA to serve Lassen Co. in FY 2024/2025, the Executive Board will need to appoint Executive Board members to serve on the RFP Review Committee to review applications to provide nutrition services in the remaining 3 years.

Supervisor Rickert inquired if it was a possibility that Dignity Health Connected Living could reopen the senior nutrition service through Tri-County Community Network in Burney. Director Gabriel shared that she was uncertain if Dignity Health Connected Living would be open to reestablishing the meal prep site in Burney as the delivery of pre-prepared meals from Redding allowed for more meals to be served as opposed to hiring kitchen staff to prepare the meals in Burney. Director Gabriel will reach out to Dignity Health Connected Living to confirm their plans for Burney meal services.

Chairman Cox acknowledged the thank you letter to Lumberjacks Restaurant and commended PSA 2 staff for the expression of gratitude toward the restaurant for their support of the Dine Around Town Program.

**12. Old Business: None**

**13. Correspondence:**

Incoming – None  
Outgoing – None

**14. Adjournment:**

The PSA 2 Executive Board Virtual Meeting was adjourned at 10:59 a.m.

Respectfully submitted,



Teri Gabriel,  
Executive Director





**Unapproved Minutes of the  
PSA 2 Area Agency on Aging  
Executive Board Virtual Meeting  
November 18, 2024**

**1. Call to Order**

The Executive Board Virtual Meeting was called to order by Supervisor Jill Cox, Chairman, at 10:03 a.m.

**2. Roll Call**

Executive Board Members Present:

Kay White, Supervisor Tom Neely (Alt.), Supervisor Nancy Ogren, and Supervisor Jill Cox.  
**No quorum was established.**

Executive Board Members Absent:

Supervisor Gary Bridges (Ex.), Supervisor Shane Starr (Ex.), Roberta Hohman (Ex.), Supervisor Elizabeth Cavasso (Alt.), Supervisor Mary Rickert (Ex.), Supervisor Tim Garman, Supervisor Patrick Jones (Alt.). Supervisor Ed Valenzuela (Alt), Marie Ingram (Ex.) and Supervisor Ric Leutwyler (Ex.).

Guests Present:

Andrea Sutton, PSA 2 Fiscal Manager; Mike Cottone, Advisory Council Chairman; and Jerry Kirouac, Ombudsman Program Manager.

**Chairman Cox postponed the PSA 2 Executive Board Virtual Meeting for lack of a quorum. Chairman Cox called for a Special Meeting of the PSA 2 Executive Board on Monday, December 9, 2024, to address time-sensitive action items.**

Respectfully submitted,

Teri Gabriel,  
Executive Director



**Unapproved Minutes of the  
PSA 2 Area Agency on Aging  
SPECIAL Virtual Meeting of the Executive Board**

**December 9, 2024**

**1. Call to Order & Flag Salute**

The Executive Board Virtual Meeting was called to order by Supervisor Nancy Ogren, Vice Chairman, at 10:02 a.m.

**2. Roll Call**

Executive Board Members Present:

Supervisor Gary Bridges, Kay White, Supervisor Shane Starr, Roberta Hohman, Supervisor Mary Rickert, Supervisor Tim Garman, Supervisor Nancy Ogren, Supervisor Ed Valenzuela (Alt). A quorum was established.

Executive Board Members Absent:

Supervisor Tom Neely (Alt.), Supervisor Elizabeth Cavasso (Alt.), Supervisor Patrick Jones (Alt.), Marie Ingram (Ex.), Supervisor Jill Cox (Ex.), and Supervisor Ric Leutwyler (Ex.).

Guests Present:

Cheryl Rushton, PSA 2 Program Coordinator; Andrea Sutton, PSA 2 Fiscal Manager; and Jerry Kirouac, Ombudsman Program Manager.

**3. Approval of Agenda\***

**MSP: Supervisor Bridges motioned for the approval of the agenda, seconded by Supervisor Rickert, all aye, motion carried.**

**4. Open Session**

No comment.

**5. Approval of Proposed AAA Administrative Salary Schedule\***

Director Gabriel addressed the proposed AAA Administrative Salary Schedule reflecting the 50-cent per hour minimum wage increase effective January 1, 2025. All active

positions are impacted by the minimum wage increase at a rate of 3.3%. The Nutrition Program Coordinator position was removed from the salary schedule since the AAA is no longer offering the Trinity Senior Nutrition Program as a direct service.

**MSP: Supervisor Garman motioned for the approval of the Proposed AAA Administrative Salary Schedule, seconded by Supervisor Bridges, all aye, motion carried.**

**6. Approval of Revised FY 2024/2025 AAA Administrative Budget and Budget Narrative\***

In reflection of the minimum wage increase effective January 1, 2025, there are minor adjustments to the FY 2024/2025 Administrative Budget as reflected in the budget narrative.

**MSP: Supervisor Starr motioned for the approval of the Revised FY 2024/2025 AAA Administrative Budget and Budget Narrative, seconded by Supervisor Garman, all aye, motion carried.**

**7. Approval of Proposed Health Insurance Counseling and Advocacy Program (HICAP) Salary Schedule\***

Director Gabriel addressed the proposed HICAP Salary Schedule reflecting the 50-cent per hour minimum wage increase effective January 1, 2025 impacting all active positions.

**MSP: Supervisor Bridges motioned for the approval of the Proposed HICAP Salary Schedule, seconded by Supervisor Rickert, all aye, motion carried.**

**8. Approval of Revised FY 2024/2025 Health Insurance Counseling and Advocacy Program (HICAP) Budget and Budget Narrative\***

Director Gabriel addressed the revised FY 2024/2025 HICAP Revised Budget and Budget Narrative which reflect the minimum wage increase adjustments. The budget also includes a one-time-only funding amendment of \$35,524 which will support recruitment for an additional part-time counselor and increase advertising for the program.

**MSP: Supervisor Garman motioned for the approval of the Revised FY 2024/2025 HICAP Budget and Budget Narrative, seconded by Supervisor Bridges, all aye, motion carried.**

**9. Approval of Proposed Ombudsman Program Salary Schedule\***

Director Gabriel addressed the proposed Ombudsman Program Salary Schedule reflecting the minimum wage increase impacting all active positions.

**MSP: Supervisor Bridges motioned for the approval of the proposed Ombudsman Program Salary Schedule, seconded by Supervisor Rickert, all aye, motion carried.**

**10. Approval of Revised FY 2024/2025 Ombudsman Program Budget and Budget Narrative\***

Director Gabriel explained the revised budget reflects adjustments for the minimum wage increase and related expenses. The revised budget also reflects one-time-only program funding in the amount of \$88,758 available to the program until June 30, 2026, unless fully spent prior to that date. The one-time-only funding will support vehicle operations, vehicle maintenance and other operating expenses for the program.

**MSP: Supervisor Starr motioned for the approval of the Revised FY 2024/2025 Ombudsman Program Budget and Budget Narrative, seconded by Supervisor Bridges, all aye, motion carried.**

**11. Adjournment:**

The PSA 2 Executive Board Virtual Meeting was adjourned at 10:15 a.m.

Respectfully submitted,



Teri Gabriel,  
Executive Director

**AREA AGENCY ON AGING ACTIVITY**

**Administrative Activities:**

Conducted Orientation for Newly Appointed Advisory Council Members & Address Member Vacancy with Chairman/Vice-Chairman
Arranged for Advisory Council Member Response to CA Senior Legislature Assembly 2025 Priorities
Continued Aging in Place Fall Prevention Program with Modernizing Older Californians Act Funding
Continued Efforts to Release and Execute FY 2024/2025 Service Provider Contractual Agreements
Continued Working with Service Providers re: Response to CDA's Program Monitoring Corrective Action Plan
Supported Ombudsman Program Efforts to Recruit for Ombudsman II Position
Supported HICAP Program Efforts to Recruit Volunteer Coordinator Position
Initiated Planning Efforts and Hosted Annual Nutrition Service Provider Virtual Meeting
Continued Communication with Cyber Seniors and Get Set Up to Support Tech Training thru Senior Centers
Completed CA Department of Aging (CDA) Online Survey from Collaborative Consulting
Began Preparations for CDA's Upcoming Financial Support Review
Continued Efforts to CalFresh Expansion Program
Continued Addressing Redding Area Bus Authority (RABA) Concerns on PSA 2 AAA Contractual Agreement Language
Continued Pre-Audit Activity with CPA in Preparation for FY 23/24 Audit
Continued Service Provider Contract Resolution Process with CPA and Related Support to Roderick/Hayfork Senior Center
Conducted Closeout Process for COVID Relief Funding and Infrastructure Funding

**Efforts to Achieve Goals & Objectives:**

CE 2F	Continued Plans for Hosting Caregiver Events with Consultants to Support Direct III E Family Caregiver Support Program
CO 2I	Hosted Siskiyou Alliance Against the Abuse of Aging and At-Risk Adults Virtual Meeting

**Contracts Executed:**

Dignity Health Connected Living – Area Plan #8001-2425-A12, Amendment 3
---

**Technical Assistance to Service Providers:**

Big Valley 50 Plus
Dignity Health Connected Living
Great Northern Services, Inc.
Redding Area Bus Authority
T.E.A.C.H., Inc.
Roderick/Hayfork Senior Nutrition Program
Madrone Senior Services
Passages Caregiver Resource Center

**Meetings Attended:**

	Hosted Virtual Meeting with Dignity Health Connected Living re: Corrective Action Response to CA Dept. of Aging (CDA) Monitoring – (10/2)
	Participated in HUD Homeless Assistance Programs & Permanent Supportive Housing Webinar – (10/2)
DP	Participated in Emergency Preparedness for Older Adults & People with Disabilities: An Introduction to Personal Preparedness Planning - (10/2)
DP	Participated in CDA Hosted Emergency Planning Virtual Meeting – (10/2)
CO 2G	Participated in Older Adult Policy Council Virtual Meeting – (10/3)
	Participated in CA Association of Area Agencies on Aging (CAA) Virtual Meeting re: CDA AAA Survey Responses – (10/3)
	Hosted Meeting with Administrative Volunteer, Yreka – (10/7)
	Participated in C4A Virtual Planner’s Meeting – (10/7)
	Participated Virtually in CA for All Ages & Abilities Master Plan for Aging Day of Action – (10/8)
EA	Participated in Virtual Meeting with Shining Care and Ombudsman Program Manager re: Planning for 2025 Elder Abuse Campaign Support – (10/8)
	Hosted Advisory Council Virtual Orientation Meeting with Newly Appointed Modoc Co. Member – (10/9)
CE 2M	Participated in Get Set Up Virtual Meeting re: Online Training Opportunity for Older Adults – (10/9)
	Participated in Alzheimer’s Association Webinar on Hearing Loss and Dementia from Public Health Clinical Insights – (10/10)
CO 2I	Hosted Siskiyou Alliance Against the Abuse of Aging and At-Risk Adults Virtual Meeting – (10/10)
	Hosted Introductory Meeting with New Madrone Hospice, Inc. Executive Director with Madrone Senior Services Program Manager, Yreka – (10/16)
	Hosted Advisory Council Virtual Orientation Meeting for Newly Appointed Lassen Co. & Trinity Co. Members – (10/17)
CO 2G	Participated in North State Local Master Plan for Aging: Your Voice Matters Event Hosted by Local Master Plan for Aging Advisory Committee, Orland – (10/18)
CE 2O	Participated in Green Waste and Disaster Preparedness Event, Dunsmuir – (10/19)
	Hosted PSA 2 Executive Board Virtual Meeting – (10/21)
DP	Participated in CDA Hosted Disaster Coordination Quarterly Virtual Meeting – (10/22)

	Participated in C4A Monthly Virtual Board Meeting – (10/24)
	Participated in Zoom Meeting Training: Productivity Essentials, Episode 1 – (10/24)
	Hosted Annual Nutrition Service Provider Virtual Meeting – (10/24)
	Met with Ombudsman Program Manager, Yreka – (10/24)
	Hosted Advisory Council Virtual Meeting – (10/25)
	Hosted Advisory Council Orientation Meeting for Newly Appointed Siskiyou Co. Member – (10/29)
	Phone Call with Lassen Co. Advisory Council Member to Recap Last Meeting – (10/29)
CE 2G	Participated in Virtual Meeting with Northern CA Alzheimer’s Association Community Engagement Manager re: Plans for Emergency Responder Training Events – (10/29)
III E	Participated in Virtual Meeting with Caregiver Consultants re: Plans for November and December Virtual Caregiver Events – (10/31)
DP	Participated in Siskiyou Co. VOAD Virtual Meeting – (10/31)

**HEALTH INSURANCE COUNSELING AND ADVOCACY PROGRAM (HICAP) ACTIVITY**

	Hosted October Update Training for 2025 Annual Enrollment Period (AEP) – (10/1)
	Conducted Counselor Trainings in Preparation for AEP – (10/1, 10/2)
	Presentation to: Eskaton Washington Manor on 2025 AEP, Mt. Shasta – (10/2)
	Participated in Older Adult Policy Council Virtual Meeting – (10/3)
	Presentation to: Redding Rancheria Senior Lunch on 2025 AEP, Redding – (10/3)
	Participated in Webinar: National Hispanic Counsel on Aging: How to Successfully Engage and Work with Latinos – (10/7)
	Participated Virtually in CA for All Ages & Abilities Master Plan for Aging Day of Action – (10/8)
	Participated in Webinar: Open Enrollment Prep & What’s New with Medicare 2025 – (10/9)
	Presentation to: Tulelake 60+ Lunch on 2025 AEP, Tulelake – (10/10)
	Began Conducting Extensive HICAP Counseling Appointments for Medicare Beneficiaries During Annual Open Enrollment Period – (10/15)
	Participated in Webinar: Legal Basics – Medicaid Long-Term Services and Supports – (10/23)

**OMBUDSMAN PROGRAM ACTIVITY**

	Participated in Resident Council Meeting, Shasta Co. – (10/2)
	Participated in CA Dept. of Public Health/ Ombudsman Quarterly Virtual Meeting – (10/2)
	Participated in Older Adult Policy Council Virtual Meeting – (10/3)
	Participated in CA Long-Term Care Ombudsman Association Pre-Conference Virtual Meeting – (10/8)
	Participated in Long-Term CA Ombudsman Fall Conference, Folsom – (10/9 – 10/11)
	Hosted Long-Term Care Ombudsman Monthly Staff Meeting, Redding – (10/15)

Participated in State Ombudsman Analyst Virtual Meeting – (10/16)
Participated in Community Care Licensing Quarterly Virtual Meeting – (10/21)
Participated in PSA 2 Executive Board Virtual Meeting – (10/21)
Participated in Emergency Preparedness Training, Mt. Shasta – (10/22)
Participated in Shasta Co. Multidisciplinary Team Meeting, Redding – (10/24)
Met with PSA 2 Executive Director, Yreka – (10/24)
Participated in Ombudsman Program Recertification Training, Fresno – (10/28 – 10/31)
Participated in State Ombudsman Analyst Virtual Meeting – (10/30)
Participated in Siskiyou Co. VOAD Virtual Meeting – (10/31)



**AREA AGENCY ON AGING ACTIVITY**

**Administrative Activities:**

Initiated Efforts to Recruit Advisory Council Member in Siskiyou Co.
Continued Aging in Place Fall Prevention Program with Modernizing Older Californians Act Funding
Continued Efforts to Release and Execute FY 2024/2025 Service Provider Contractual Agreements
Completed Final Submission of CA Department of Aging's (CDA) Program Monitoring Corrective Action Plan Materials from Dignity Health Connected Living
Supported Ombudsman Program Efforts to Recruit for Ombudsman II Position
Continued Preparations and Materials Submission for CDA's Upcoming Financial Support Review
Continued Efforts to Support CalFresh Expansion Program
Continued Pre-Audit Activity with CPA in Preparation for FY 23/24 Audit
Continued Efforts to Support Roderick/Hayfork Senior Center through Contract Resolution Process with PSA 2 CPA
Continued Contract Resolution Corrective Action Plans with Service Providers
Continued Releasing Service Provider Program Monitoring Corrective Action Plan Reports for FY 23/24 Monitoring
Communicated with Nutrition Service Providers re: Service Interruptions due to Snowstorm – Reported Closures to CDA

**Efforts to Achieve Goals & Objectives:**

CE 2F	Continued Working with Caregiver Consultants to Plan for Direct III E Family Caregiver Support Program Caregiver Events and Uploaded Video Recordings to PSA 2 Website
CO 2I	Prepared for and Hosted Siskiyou Alliance Against the Abuse of Aging and At-Risk Adults (SA6) Virtual Meeting
DP	Reviewed and responded to Siskiyou Co. Local Hazard Plan
CE 2F	Continued working with Alzheimer's Association to Plan for First Responder Alzheimer's Disease Training
CE 2M	Continued working with select Advisory Council Members re: Digital Divide Area Plan Update Objective Language

**Contracts Executed:**

Pitney Bowes Agreement for HICAP Postage Service
CDA Contract Amendment for HICAP Program – (HI-2425-02, Amendment 1)

**Technical Assistance to Service Providers:**

Big Valley 50 Plus
Dignity Health Connected Living
Great Northern Services, Inc.
T.E.A.C.H., Inc.
Roderick/Hayfork Senior Nutrition Program
Madrone Senior Services
Legal Services of No. California

**Meetings Attended:**

DP	Phone Meeting with Siskiyou Co. Office of Emergency Services Coordinator re: Local Hazard Plan – (11/1)
	Participated in AAA Planner’s Virtual Meeting – (11/4)
	Participated in Virtual Meeting with Siskiyou Co. Health & Human Services Agency Directors re: SB 1249 – (11/5)
CO 2J	Participated in Siskiyou Co. Health Care Council Virtual Meeting – (11/6)
	Participated in Protecting Our Heros: Supporting Veterans with Financial Safety – (11/6)
CO 2H	Participated in Siskiyou Co. Community Nutrition Advisory Council – (11/7)
CO 2E	Participated in Shasta Co. Special Populations Subcommittee Virtual Meeting Hosted by Suicide Prevention Coalition – (11/7)
DP	Participated in CA Volunteer Organizations Active in Disaster Event, Shasta Co. – (11/8)
CO 2G	Participated in Older Adult Policy Council Virtual Meeting – (11/7)
CO 2M	Participated in Shasta Co. Digital Divide Committee Virtual Meeting – (11/7)
	Hosted Virtual Meeting with Ombudsman Program Manager to Plan for Quarterly Advisory Council Presentation – (11/7)
	Participated in Webinar: Future-Readying CA Aging Network – Core Programs and Services – Hosted by CDA and Collaborative Consultants – (11/8)
	Hosted Virtual Budget Meeting with HICAP Program Manager – (11/8)
	Phone Meeting with Executive Board Chairman re: Board Reporting Process & Status of Roderick/Hayfork Senior Center Contract Resolution Process – (11/13)
FP	Participated in Siskiyou Family YMCA Meeting re: Fall Prevention Coalition Meeting, Yreka – (11/13)
CO 2I	Hosted Siskiyou Alliance Against the Abuse of Aging and At-Risk Adults (SA6) Virtual Meeting – (11/14)
	Phone Meeting with Lassen Family Services re: Elder Abuse Awareness Efforts and MDT Meetings – (11/14)
	Participated in CA Association of Area Agencies on Aging (C4A) Virtual Discussion on Interstate Funding Formula (IFF) Common Areas in Interest – (11/14)
CE 2F	Participated in PSA 2 Hosted Family Caregiver Support Virtual Presentation – (11/14, 11/15)
	Participated in CDA Hosted Webinar on AAA Survey Feedback Webinar – (11/15)

	Hosted Virtual Meeting with Roderick/Hayfork Senior Center Staff and Board Members re: Contract Resolution Concerns and Corrective Action Plan for FY 24/25 – (11/15)
	Hosted PSA 2 Executive Board Virtual Meeting – No Quorum – (11/18)
	Participated in C4A Monthly Virtual Board Meeting – (11/21)
	Participated in CDA Hosted AAA Survey Feedback Webinar: PSA & AAA Designations – (11/21)
	Hosted PSA 2 Advisory Council Virtual Meeting – (11/22)
	Participated in Ombudsman Program Virtual 2nd Interview with Ombudsman II Candidate – (11/25)
CE 2F	Participated in PSA 2 AAA Caregiver Support Training – (11/25)
CO 2G	Participated in Local Master Plan for Aging Virtual Meeting – (11/27)
	Phone Meeting with Roderick/Hayfork Staff – (11/27)

### HEALTH INSURANCE COUNSELING AND ADVOCACY PROGRAM (HICAP) ACTIVITY

	Continued Conducting Extensive HICAP Counseling Appointments During Part D Annual Open Enrollment Period
	Conducted HICAP Presentation for Oakdale Heights Assisted Living, Redding – (11/4)
	Conducted HICAP Presentation for Tree House Senior Apartments, Redding – (11/4)
	Conducted Virtual Presentation for McCloud Calvary Christian Center, McCloud – (11/18)

### OMBUDSMAN PROGRAM ACTIVITY

	Completed Ombudsman Recertification Training for Regional Coordinator, Fresno – (11/1)
	Participated in CA Advocates for Nursing Home Reform Virtual Meeting – (11/4)
	Participated in Long-Term Care Ombudsman Coordinator Virtual Meeting – (11/6)
	Participated in Virtual Meeting with Executive Director to Plan for Quarterly Advisory Council Presentation – (11/7)
	Participated in Older Adult Policy Council Virtual Meeting – (11/7)
	Participated in CA Long-Term Care Ombudsman Association Monthly Virtual Meeting – (11/12)
	Participated in Siskiyou Family YMCA Virtual Meeting re: Fall Prevention Efforts – (11/13)
	Participated in Siskiyou Alliance Against the Abuse of Aging and At-Risk Adults (SA6) Virtual Meeting – (11/14)
	Participated in State Ombudsman Analyst Virtual Meeting – (11/15)
	Participated in PSA 2 Executive Board Virtual Meeting – (11/18)
	Participated in Shasta Co. Multidisciplinary Team Meeting, Redding – (11/20)
	Hosted 2nd Interview with Ombudsman II Candidate and Executive Director – (11/25)

**AREA AGENCY ON AGING ACTIVITY**

**Administrative Activities:**

Initiated Efforts to Recruit Advisory Council Member in Trinity Co.
Continued Supporting Advisory Council Committee with Quarterly News Brief
Continued Aging in Place Fall Prevention Program with Modernizing Older Californians Act Funding
Continued Efforts to Process FY 2024/2025 Service Provider Contractual Agreement Amendments
Supported Ombudsman Program Efforts to Fill Vacant Ombudsman II Position
Supported HICAP Program Efforts to Recruit for Volunteer Coordinator Position
Completed Preparations and Materials Submission for CDA's Upcoming Financial Support Review
Continued Efforts to Support CalFresh Expansion Program
Continued Pre-Audit Activity with CPA in Preparation for FY 23/24 Audit
Continued Efforts to Support Roderick/Hayfork Senior Center in Achieving FY 24/25 Contractual Agreement Release
Completed Contract Resolution Corrective Action Process with Service Providers and CPA
Continued Releasing Service Provider Program Monitoring Corrective Action Plan Reports for FY 23/24
Continued Communication with Redding Area Bus Authority re: Unexecuted Contract with PSA 2 AAA for FY 24/25
Prepared Related Materials for Lassen Co. Request for Proposal (RFP) Process January Launch

**Efforts to Achieve Goals & Objectives:**

CE 2F	Continued Working with Caregiver Consultants to Plan for Direct III E Family Caregiver Support Program Caregiver Events
CE 2F	Continued Working with Alzheimer's Association to Plan for First Responder Alzheimer's Disease Training in Shasta Co.

**Contracts Executed:**

Agreement with Kelsi Halvarson, Consultant for Virtual III E Family Caregiver Support Program (FCSP) Presentations
Great Northern Services – Area Plan Contract #4002-2425-04, Amendment
T.E.A.C.H., Inc. – Area Plan Contract #2002-2425-04, Amendment
Big Valley 50 Plus – Area Plan Contract #7001-2425-04, Amendment
Dignity Health Connected Living, Shasta Co. – Area Plan Contract #3006-2425-04, Amendment
Dignity Health Connected Living, Trinity Co. – Area Plan Contract #5004-2425-04, Amendment
Dignity Health Connected Living, Lassen Co. – Area Plan Contract #8001-2425-04, Amendment

Madrone Senior Services – Area Plan Contract #5003-2425-04, Amendment

**Technical Assistance to Service Providers:**

Dignity Health Connected Living
Great Northern Services, Inc.
Roderick/Hayfork Senior Nutrition Program
Madrone Senior Services
Redding Area Bus Authority

**Meetings Attended:**

	Participated in AAA Planner’s Virtual Meeting – (12/2)
CE 2F	Participated in Planning Meeting with Alzheimer’s Association for spring First Responder Training – (12/3)
CO 2G	Participated in Older Adult Policy Council Virtual Meeting – (12/5)
CO 2J	Participated in Shasta Co. Suicide Prevention Collaborative Virtual Meeting – (12/5)
	Hosted Introductory Virtual Meeting with Siskiyou Co. Public Health Healthy Aging Coordinator – (12/6)
CO 2H	Participated in Trinity Co. Nutrition Advisory Committee Virtual Meeting – (12/6)
	Hosted Executive Board Special Virtual Meeting – (12/9)
	Participated in Introductory Meeting with New CA Association of Area Agencies on Aging (C4A) Executive Director – (12/11)
	Participated in Webinar - Policies that Work: A Blueprint to Improve Aging in Rural Areas – (12/11)
	Participated in NAPIS Office Hours Webinar Hosted by WellSky on Serving Aging and Disabled Clients – (12/11)
	Participated in CDA-hosted Webinar: Older Californians Nutrition Program (OCNP) – (12/12)
	Participated in CA Mass Care 2024 Mutual Aid Webinar – (12/12)
	Participated in CDA-hosted Quarterly Meeting with AAAs for III E Family Caregiver Support Program (FCSP) & III B Supportive Services– (12/13)
	Hosted Virtual Meeting with III E FCSP Consultant on Priorities for Passages Caregiver Resource Center – (12/13)
	Phone Meeting with Executive Board Chairman re: Status of Contractual Agreement Release to Roderick/Hayfork Senior Center – (12/13)
	Phone Meeting with HICAP Program Manager re: Advisory Council News Brief and Volunteer Coordinator Recruitment – (12/17)
	Introductory Virtual Meeting with New Passages Caregiver Resource Center Outreach Coordinator – (12/17)
	Met Virtually with Executive Board Chairman re: Status of Roderick/Hayfork Senior Center Contractual Agreement Release – (12/18)
	Participated in Quarterly Virtual Meeting with CDA CalFresh Expansion Program Analysts – (12/18)
	Hosted Virtual Meeting with Dignity Health Connected Living’s Transportation Director re: Vehicle Purchase with American Rescue Plan Act Funding – (12/20)

CO 2J	Participated in Diversability Advocacy Network Virtual Meeting – (12/20)
-------	--

**HEALTH INSURANCE COUNSELING AND ADVOCACY PROGRAM (HICAP) ACTIVITY**

Continued Conducting Extensive HICAP Counseling Appointments During Part D Annual Open Enrollment Period
Hosted Counselor Update Training, Redding - (12/17)
Phone Meeting with PSA 2 Staff re: Advisory Council News Brief and Volunteer Coordinator Recruitment – (12/17)

**OMBUDSMAN PROGRAM ACTIVITY**

Participated in Older Adult Policy Council Virtual Meeting – (12/5)
Participated in State Ombudsman Analyst Virtual Meeting – (12/6)
Participated in Executive Board Special Virtual Meeting – (12/9)
Participated in Webinar: A Path to Justice: Law Enforcement’s Role in Combating Elder Fraud – (12/10)
Participated in CA Long-Term Care Ombudsman Association Monthly Virtual Meeting – (12/11)
Participated in Webinar: Policies that Work - A Blueprint to Improve Aging in Rural Areas – (12/11)
Participated in Volunteer Organizations Active in Disasters (VOAD) Virtual Meeting – (12/12)
Hosted in Long-Term Care Ombudsman Staff Meeting, Redding – (12/17)
Participated in State Ombudsman Analyst Virtual Meeting – (12/18)
Participated in Resident Council Meetings, Shasta Co. – (12/23, 12/30)

**AREA AGENCY ON AGING ACTIVITY**

**Administrative Activities:**

Initiated Efforts to Support Advisory Council Membership Recruitment, Addressed Upcoming Membership Term Expirations and Area Plan Objective Language Updates
Continued Support to Advisory Council to Release Quarterly News Brief
Continued Aging in Place Fall Prevention Program with Modernizing Older Californians Act Funding
Supported Ombudsman Program Efforts to Recruit for Vacant Ombudsman II Position
Supported HICAP Program Efforts to Recruit for Volunteer Coordinator Position
Continued Efforts to Support CalFresh Expansion Program and Initiate Subcontractor Alternative
Continued Pre-Audit Activity with CPA in Preparation for FY 2023/2024 Audit
Continued Service Provider Program Monitoring Corrective Action Plan Approval Process for FY 2023/2024
Continued Communication with Redding Area Bus Authority (RABA) to Resolve Unexecuted Contractual Agreement with PSA 2 AAA
Launched Lassen Co. Request for Proposal (RFP) Process for Congregate and Home Delivered Meal Services
Initiated Efforts to Draft and Plan for FY 2025/2026 Area Plan Update and Related Public Hearing
Initiated Efforts to Respond to CA Dept. of Aging Fiscal Monitoring Process with California Department of Aging (CDA) Analyst
Released Message to Service Providers from USAgging re: Threat to Older Americans Act Funding

**Efforts to Achieve Goals & Objectives:**

CE 2F	Continued Working with Caregiver Consultants to Plan for Direct III E Family Caregiver Support Program Caregiver Events
CE 2F	Continued Working with Alzheimer's Association to Plan First Responder Alzheimer's Disease Training in Shasta Co.
CE 2G	Initiated Plans and Released Save the Date Message for Siskiyou County Healthy Aging Fair in May 2025

**Contracts Executed:**

Roderick/Hayfork Senior Nutrition Program – Area Plan Contractual Agreement #5002-2425-A12
Redding Area Bus Authority – Area Plan Contractual Agreement #8005-2425-A12

**Technical Assistance to Service Providers:**

Dignity Health Connected Living
Great Northern Services, Inc.

T.E.A.C.H., Inc.
Roderick/Hayfork Senior Nutrition Program
Redding Area Bus Authority

**Meetings Attended:**

	Participated in 2025 Payroll Law Webinar – (1/7)
CO 2I	Hosted Siskiyou Alliance Against the Abuse of Aging and At-Risk Adults (SA6) Virtual Meeting – (1/9) Hosted Virtual Meeting with Siskiyou Community Resource Center Director re: Potential CalFresh Expansion Program Partnership – (1/9)
CO 2J	Participated on CalHHS Stakeholder Conference Call on Governor’s Budget Proposal – (1/10) Participated in Shasta Co. Suicide Prevention Collaborative Virtual Meeting – (1/14) Participated in Webinar: 10 Early Warning Signs of Alzheimer’s Disease – (1/15) Participated in CDA Reporter Office Hours hosted by WellSky – (1/16) Participated in Elder Abuse Prevention Multidisciplinary Team Virtual Meeting – (1/16) Participated in Siskiyou Healthcare Coalition Virtual Meeting – (1/17) Participated in Diversability Advocacy Network Virtual Meeting – (1/17)
CO 2E	Participated in Virtual Meeting with CA Dept. of Aging Fiscal Analysts re: Modernizing Older CA Act Funding Transfer – (1/17) Participated in Ombudsman Program Virtual 2 <sup>nd</sup> Interview for Ombudsman II Position – (1/21) Participated in CA Association of Area Agencies on Aging Virtual Board Meeting – (1/23) Participated in Shasta Co. Healthy Brain Initiative Virtual Meeting – (1/23) Participated in 2025 Senior Farmer’s Market Nutrition Program Virtual Meeting – (1/23)
DP	Participated in Shasta/Tehama Co. Volunteer Organizations Active in Disasters Virtual Meeting – (1/23) Hosted Virtual Meeting with Redding Area Bus Authority Staff re: Program and Fiscal Requirements – (1/24)
CO 2H	Participated in Disaster Coordinator Quarterly Virtual Meeting Hosted by CA Dept. of Aging – (1/28) Phone Meeting with Ombudsman Program Manager re: New Hire & Status of Siskiyou Co. Facility Closure – (1/28) Participated in Siskiyou Community Nutrition Advisory Committee Virtual Meeting – (1/29) Hosted Advisory Council Virtual Meeting – (1/31)

**HEALTH INSURANCE COUNSELING AND ADVOCACY PROGRAM (HICAP) ACTIVITY**

Continued Conducting Extensive HICAP Counseling Appointments During General Enrollment/Medicare Advantage Open Enrollment Period
Participated in Webinar: Update on Social Security Overpayment – (1/9)
Participated in Senior Medicare Patrol Partner Conference Call – (1/16)
Participated in AccuSource Webinar: Critical Updates in Background Screening Compliance – (1/21)



Participated in Senior Medicare Patrol Hosted Webinar: Important Update in 2025 under Part A Buy-In and Qualified Medicare Beneficiary Program – (1/21)
Participated in Center for Advocacy Hosted Webinar: Observation Status Appeals — (1/22)
Participated in Senior Medicare Patrol Hosted Webinar: Medicare Wants to Keep You Healthy! Know your Preventive Benefits & Ways to Reduce Costs – (1/23)
Hosted Training on HICAP Services for Shingletown Medical Center Staff, Shingletown – (1/24)
Participated in Senior Medicare Patrol Outreach Coordinator Virtual Meeting re: SMP Scam Jam Event Planning – (1/31)

### **OMBUDSMAN PROGRAM ACTIVITY**

Participated in Meeting with My Umbrella Marketing re: Program’s Website & Social Media Outreach Campaign – (1/7)
Hosted Long-Term Care Ombudsman Program Monthly Virtual Meeting – (1/8)
Participated in Siskiyou Alliance Against the Abuse of Aging and At-Risk Adults (SA6) Virtual Meeting – (1/9)
Participated in Resident Council Meeting, Siskiyou Co. – (1/13)
Participated in Monthly Support Call with Office of State Long-Term Care Ombudsman – (1/14)
Participated in Shasta Co. Suicide Prevention Virtual Meeting, Redding – (1/14)
Participated in Shasta Co. Multidisciplinary Team Meeting, Redding – (1/15)
Participated in Webinar: An Introduction to Trauma Informed Care – (1/15)
Participated in Virtual Quarterly Meeting with Community Care Licensing – (1/16)
Participated in Residential Care Facility Advocacy Coalition Meeting – (1/20)
Participated in State Ombudsman Analyst Virtual Meeting – (1/21)
Hosted Ombudsman Program Staff Meeting, Redding – (1/21)
Conducted Ombudsman II Candidate Interview – (1/21)
Hosted Facility Training, Siskiyou Co. – (1/23)
Participated in Volunteer Organizations Active in Disasters (VOAD) Virtual Meeting – (1/23)
Participated in Virtual Multidisciplinary Team Listening Session – (1/24)
Participated in Resident Council Meeting, Shasta Co. – (1/27)
Participated in Long-Term Care Ombudsman Focus Group Virtual Meeting – (1/28)
Phone Meeting with PSA 2 Executive Director re: New Hire & Status of Siskiyou Co. Facility Closure – (1/28)
Participated in PSA Advisory Council Virtual Meeting – (1/31)

**AREA AGENCY ON AGING ACTIVITY**

**Administrative Activities:**

Continued Efforts to Support Advisory Council Membership Recruitment
Continued Aging in Place Fall Prevention Program with Modernizing Older Californians Act Funding
Supported Ombudsman Program Efforts to Fill Ombudsman II Position
Supported HICAP Program Efforts to Fill Volunteer Coordinator Position
Continued Efforts to Support CalFresh Expansion Program and Initiate Subcontractor Alternative
Continued Audit Process with CPA for FY 2023/2024 Single Audit
Continued Lassen Co. Request for Proposal (RFP) Process for Congregate and Home Delivered Meal Services
Continued Efforts toward FY 2025/2026 Area Plan Update and Related Public Hearing
Continued CA Dept. of Aging (CDA) Financial Support Review with CDA Analyst
Addressed Nutrition Program Closures due to Winter Snowstorms

**Efforts to Achieve Goals & Objectives:**

CE 2F	Continued Working with Caregiver Consultants to Plan for Direct III E Family Caregiver Support Program Caregiver Events
CE 2F	Continued Working with Alzheimer's Association to Plan First Responder Alzheimer's Disease Training in Shasta Co.

**Contracts Executed:**

None
------

**Technical Assistance to Service Providers:**

Dignity Health Connected Living
Great Northern Services, Inc.
Roderick/Hayfork Senior Nutrition Program
Redding Area Bus Authority
Big Valley 50 Plus

**Meetings Attended:**

	Participated in Virtual Meeting with CDA Financial Analyst re: Fiscal Support Review – (2/4, 2/20)
	Participated in Master Plan for Aging Highlights & 2025-2026 Priorities hosted by CDA – (2/4)
	Participated in HICAP Volunteer Coordinator Virtual Interviews – (2/6)
	Participated in CA Association of Area Agencies on Aging (C4A) Fiscal Operations Meeting – (2/11)
CO 2J	Participated in Local YMCA Fall Prevention Coalition Meeting, Yreka – (2/12)
	Participated in Building Foundations of Caregiving + Supporting Independence Webinar – (2/13)
	Hosted Virtual Request for Proposal (RFP) Bidder's Conference – (2/18)
CO 2J	Participated in Special Populations Virtual Meeting hosted by Shasta Co. Suicide Prevention Collaborative – (2/18)
	Met with CPA re: Exit Meeting for FY 2023/2024 Single Audit, Yreka – (2/19)
	Participated in C4A hosted Virtual Workgroup Meeting re: AAA Mapping – (2/19)
	Participated in Title III B Supportive Services Quarterly AAA Virtual Meeting hosted by CDA – (2/20)
	Participated in C4A hosted Virtual Workgroup Meeting re: Core Services – (2/21)
CO 2J	Participated in Diversability Advocacy Network Virtual Meeting – (2/21)
CE 2F	Hosted Virtual Meeting with III E Family Caregiver Support Consultants to Plan for April and May Presentations – (2/24)
	Hosted Tech Support Virtual Meeting with Dignity Health Connected Living re: Vehicle Registrations – (2/25)
CO 2J	Participated in Local Master Plan for Aging Advisory Committee Virtual Meeting – (2/26)
	Hosted Virtual Meeting with Ombudsman Program Manager re: Staffing & New Hire – (2/27)
	Participated in C4A Virtual Board Meeting – (2/27)
	Participated in CDA hosted HICAP Modernization Core Partners Virtual Meeting #2 – (2/28)
	Participated in C4A hosted Intrastate Funding Formula Workgroup Virtual Meeting – (2/28)

**HEALTH INSURANCE COUNSELING AND ADVOCACY PROGRAM (HICAP) ACTIVITY**

	Continued Conducting Extensive HICAP Counseling Appointments During General Enrollment/Medicare Advantage Open Enrollment Period
	Conducted Partnership Training on HICAP Services with Shingletown Medical Center Staff – (2/3, 2/10, 2/17)
	Interviewed Candidates for Volunteer Coordinator Position
	Conducted Presentation to Care Partner Support Group, Anderson – (2/11)
	Participated in Virtual Meeting with Senior Medicare Patrol Liaison re: Fraud Shred Event – (2/19)
	Site Visit to Security Shred re: Fraud Shred Event – (2/25)
	Conducted February Update Counselor Training, Redding & Virtual – (2/26)

## OMBUDSMAN PROGRAM ACTIVITY

Participated in Continuity of Government Operation Planning for Rural Communities Virtual Meeting – (2/3)
Participated in State Ombudsman Analyst Virtual Meeting – (2/4)
Hosted Long-Term Care Ombudsman Program Monthly Virtual Meeting – (2/5)
Conducted Ombudsman Program Volunteer Interview – (2/5)
Participated in Older Adult Policy Council Meeting – (2/6)
Participated in Resident Council Meeting, Shasta Co. – (2/11)
Participated in Resident Council Meeting, Lassen Co. – (2/11)
Participated in Care Conference Meeting, Shasta Co. – (2/18)
Participated in Mental Health 101 and Suicide Prevention Virtual Meeting – (2/19)
Participated in Meeting with Madrone Hospice, Inc., Siskiyou Co. – (2/20)
Participated in Diversability Advocacy Network Virtual Meeting – (2/21)
Participated in Resident Council Meeting, Shasta Co. – (2/24)
Participated in Webinar: Utilizing In-Service Toolkits to Expand Behavioral Health - (2/25)

Information Assistance Spreadsheet - FY 24/25  
2nd Qtr. (October 1-December 31)

Month	Number of Calls	60+	Disabled	Contact Method	County	Greatest Need	FU Requested
October	21	19	1	Phone Walk-in Website	Lassen=1 Modoc=1 Shasta=7 Siskiyou=12 Trinity=0	HICAP Ombudsman Transportation	0
November	32	32	22	Phone Walk-in Website	Lassen=1 Modoc=2 Shasta=10 Siskiyou=17 Trinity=2	Ombudsman Caregiver HICAP	
December	27	27	21	Phone Walk-in Website	Lassen=2 Modoc=1 Shasta=8 Siskiyou=15 Trinity=1	Ombudsman Caregiver Housing	

<b>Total</b>	80	78	44				0
--------------	----	----	----	--	--	--	---





Information Assistance Spreadsheet - FY 24/25  
3rd Qtr. (January 1-March 31)

Month	Number of Calls	60+	Disabled	Contact Method	County	Greatest Need	FU Requested
January	37	36	1	Phone Walk-in Website	Lassen=3 Modoc=2 Shasta=10 Siskiyou=17 Trinity=5	Caregiving HICAP Transportation	3
February	30	24	6	Phone Walk-in Website	Lassen=4 Modoc=3 Shasta=7 Siskiyou=13 Trinity=3	Housing Caregiving Transportation	0
March							

<b>Total</b>	67	60	7				3
--------------	----	----	---	--	--	--	---

HOME

PSA 2 Area Agency on Aging  
 Check Listing by Bank Account  
 October 2024

Type	Date	Num	Name	Memo	Split	Amount
<b>1000 - Banner Bank Checking</b>						
Bill Pmt -Check	10/01/2024	3665	ACCUSOURCE HR		2000 · Accounts Payable	-171.30
Bill Pmt -Check	10/01/2024	3666	ALTERNATIVE BUSINESS CONCE...		2000 · Accounts Payable	-179.43
Bill Pmt -Check	10/01/2024	3667	BRGALETTA, JOE		2000 · Accounts Payable	-3,310.00
Bill Pmt -Check	10/01/2024	3668	CHARTER COMMUNICATIONS		2000 · Accounts Payable	-302.17
Bill Pmt -Check	10/01/2024	3669	FAUGHT, THOMAS P.		2000 · Accounts Payable	-38.83
Bill Pmt -Check	10/01/2024	3670	RALEY'S		2000 · Accounts Payable	-80.31
Bill Pmt -Check	10/01/2024	3671	SCOTT, FRED		2000 · Accounts Payable	-1,155.00
Check	10/01/2024	ACH	CALPERS HEALTH INSURANCE	4037478015	-SPLIT-	-9,221.97
Liability Check	10/01/2024	ACH	CALPERS RETIREMENT	xxxx-xxxx-xxxx-4267	-SPLIT-	-3,366.72
Bill Pmt -Check	10/02/2024	3672	US BANK		2000 · Accounts Payable	-8,262.63
Bill Pmt -Check	10/02/2024	3673	Pitney Bowes, Inc		2000 · Accounts Payable	-734.68
Bill Pmt -Check	10/02/2024	3674	CAROL'S CLEANING SERVICE		2000 · Accounts Payable	-840.00
Bill Pmt -Check	10/02/2024	3675	CAL-ORE COMMUNICATIONS		2000 · Accounts Payable	-640.20
Bill Pmt -Check	10/02/2024	3676	MALONEY MS RD, SUSAN	0324001622	2000 · Accounts Payable	-81.25
Check	10/02/2024	ACH	VERIZON WIRELESS		-SPLIT-	-806.57
Paycheck	10/03/2024	DD27...	CHERYL R. RUSHTON	Direct Deposit	-SPLIT-	0.00
Paycheck	10/03/2024	DD27...	CRYSTAL S. DUCHOW	Direct Deposit	-SPLIT-	0.00
Paycheck	10/03/2024	DD27...	DEBORAH S. BELL-WEILAND	Direct Deposit	-SPLIT-	0.00
Paycheck	10/03/2024	DD27...	JAN M WORDEN	Direct Deposit	-SPLIT-	0.00
Paycheck	10/03/2024	DD27...	JERRY J KIROUAC	Direct Deposit	-SPLIT-	0.00
Paycheck	10/03/2024	DD27...	JUDITH A. SUTTON	Direct Deposit	-SPLIT-	0.00
Paycheck	10/03/2024	DD27...	PAMELA L. SMITH-JIMISON	Direct Deposit	-SPLIT-	0.00
Paycheck	10/03/2024	DD27...	TAMIRA M. ERTLE	Direct Deposit	-SPLIT-	0.00
Paycheck	10/03/2024	DD27...	THERESA A. GABRIEL	Direct Deposit	-SPLIT-	0.00
Liability Check	10/03/2024		QuickBooks Payroll Service	Created by Payroll Ser...	-SPLIT-	-19,483.33
Bill Pmt -Check	10/07/2024	3677	GARLAND TECH, INC		2000 · Accounts Payable	-7,900.76
Bill Pmt -Check	10/07/2024	3678	LUMBERJACKS		2000 · Accounts Payable	-8,865.00
Bill Pmt -Check	10/07/2024	3679	PITNEY BOWES GLOBAL FINANCI...		2000 · Accounts Payable	-125.79
Bill Pmt -Check	10/07/2024	3680	ACCESS INFORMATION PROTEC...	CHS10957	2000 · Accounts Payable	-79.76
Bill Pmt -Check	10/07/2024	3681	HALVARSON, KELSI		2000 · Accounts Payable	-20,100.00
Bill Pmt -Check	10/07/2024	3682	MC NAMARA, MAGGIE		2000 · Accounts Payable	-7,200.00
Bill Pmt -Check	10/08/2024	3683	T.E.A.C.H.	VOID:	2000 · Accounts Payable	0.00
Bill Pmt -Check	10/08/2024	3684	T.E.A.C.H.	Infrastructure - Flooring	2000 · Accounts Payable	-20,277.55
Bill Pmt -Check	10/10/2024	3685	EVERYTHING MEDICAL EQUIPME...		2000 · Accounts Payable	-3,802.24
Bill Pmt -Check	10/10/2024	3686	HALVARSON, KELSI		2000 · Accounts Payable	-1,546.00
Bill Pmt -Check	10/10/2024	3687	MADRONE SENIOR SERVICES		2000 · Accounts Payable	-24,874.00
Bill Pmt -Check	10/10/2024	3688	PACIFIC POWER		2000 · Accounts Payable	-234.55
Bill Pmt -Check	10/10/2024	3689	MADRONE SENIOR SERVICES	27286479-001 4	2000 · Accounts Payable	-2,983.00
Bill Pmt -Check	10/11/2024	3690	GOLD NUGGET PRINTING		2000 · Accounts Payable	-731.84
Bill Pmt -Check	10/11/2024	3691	GOLD NUGGET PRINTING		2000 · Accounts Payable	-106.13
Liability Check	10/14/2024	ACH	CALPERS RETIREMENT	4037478015	-SPLIT-	-3,447.90
Bill Pmt -Check	10/16/2024	3692	CLIFF'S TROPHIES		2000 · Accounts Payable	-16.11
Bill Pmt -Check	10/16/2024	3693	DIGNITY HEALTH CONNECTED LI...		2000 · Accounts Payable	-371,952.34
Bill Pmt -Check	10/16/2024	3694	GREAT NORTHERN SERVICES		2000 · Accounts Payable	-17,348.00
Bill Pmt -Check	10/16/2024	3695	HUE & CRY, INC		2000 · Accounts Payable	-127.74
Paycheck	10/17/2024	DD27...	CHERYL R. RUSHTON	24517	-SPLIT-	0.00
Paycheck	10/17/2024	DD27...	CRYSTAL S. DUCHOW	Direct Deposit	-SPLIT-	0.00
Paycheck	10/17/2024	DD27...	DEBORAH S. BELL-WEILAND	Direct Deposit	-SPLIT-	0.00

PSA 2 Area Agency on Aging  
 Check Listing by Bank Account  
 October 2024

3:01 PM  
 03/06/25  
 Accrual Basis

Type	Date	Num	Name	Memo	Split	Amount
Paycheck	10/17/2024	DD27...	JAN M WORDEN	Direct Deposit	-SPLIT-	0.00
Paycheck	10/17/2024	DD27...	JERRY J KIROUAC	Direct Deposit	-SPLIT-	0.00
Paycheck	10/17/2024	DD27...	JUDITH A. SUTTON	Direct Deposit	-SPLIT-	0.00
Paycheck	10/17/2024	DD27...	PAMELA L. SMITH-JIMISON	Direct Deposit	-SPLIT-	0.00
Paycheck	10/17/2024	DD27...	TAMIRA M. ERTLE	Direct Deposit	-SPLIT-	0.00
Paycheck	10/17/2024	DD27...	THERESA A. GABRIEL	Direct Deposit	-SPLIT-	0.00
Liability Check	10/17/2024		QuickBooks Payroll Service	Created by Payroll Ser...	-SPLIT-	-19,265.83
Check	10/17/2024			Service Charge	8010 · Bank Fees	-35.70
Bill Pmt -Check	10/22/2024	3696	ALHAMBRA/SIERRA SPRINGS		2000 · Accounts Payable	-77.83
Bill Pmt -Check	10/22/2024	3697	ALTERNATIVE BUSINESS CONCE...		2000 · Accounts Payable	-129.29
Bill Pmt -Check	10/22/2024	3698	CHICO STATE UNIVERSITY RESE...		2000 · Accounts Payable	-11,324.00
Bill Pmt -Check	10/22/2024	3699	EVERYTHING MEDICAL EQUIPME...		2000 · Accounts Payable	-6,701.90
Bill Pmt -Check	10/22/2024	3700	GABRIEL, THERESA		2000 · Accounts Payable	-214.53
Bill Pmt -Check	10/22/2024	3701	KIROUAC, JERRY - PETTY CASH		2000 · Accounts Payable	-180.00
Bill Pmt -Check	10/22/2024	3702	O'REILLY, FLORENCE		2000 · Accounts Payable	-150.08
Bill Pmt -Check	10/22/2024	3703	RUSHTON, CHERYL		2000 · Accounts Payable	-270.68
Bill Pmt -Check	10/22/2024	3704	SCHALOW, ROBIN		2000 · Accounts Payable	-120.00
Bill Pmt -Check	10/22/2024	3705	TOTAL COMPENSATION SYSTEM...		2000 · Accounts Payable	-1,200.00
Bill Pmt -Check	10/22/2024	3706	WESTERN BUSINESS PRODUCTS		2000 · Accounts Payable	-109.83
Bill Pmt -Check	10/23/2024	3707	EVERYTHING MEDICAL EQUIPME...		2000 · Accounts Payable	-523.70
Bill Pmt -Check	10/23/2024	3708	OFFICE DEPOT BUSINESS ACCO...		2000 · Accounts Payable	-486.18
Paycheck	10/25/2024	DD27...	JUDITH A. SUTTON	Direct Deposit	-SPLIT-	0.00
Liability Check	10/25/2024		QuickBooks Payroll Service	Created by Payroll Ser...	-SPLIT-	-3,151.90
Bill Pmt -Check	10/25/2024	3709	DIGNITY HEALTH CONNECTED LI...		2000 · Accounts Payable	-22,032.00
Bill Pmt -Check	10/25/2024	3710	DIGNITY HEALTH CONNECTED LI...		2000 · Accounts Payable	-11,597.00
Bill Pmt -Check	10/25/2024	3711	DIGNITY HEALTH CONNECTED LI...		2000 · Accounts Payable	-51,514.00
Bill Pmt -Check	10/25/2024	3712	DIGNITY HEALTH CONNECTED LI...		2000 · Accounts Payable	-25,691.00
Bill Pmt -Check	10/25/2024	3713	DIGNITY HEALTH CONNECTED LI...		2000 · Accounts Payable	-4,215.00
Bill Pmt -Check	10/28/2024	3714	BARASH, CATHERINE		2000 · Accounts Payable	-27.87
Bill Pmt -Check	10/28/2024	3715	CAROL'S CLEANING SERVICE		2000 · Accounts Payable	-560.00
Bill Pmt -Check	10/28/2024	3716	CLIFF'S TROPHIES		2000 · Accounts Payable	-32.22
Bill Pmt -Check	10/28/2024	3717	EVERYTHING MEDICAL EQUIPME...		2000 · Accounts Payable	-924.30
Bill Pmt -Check	10/28/2024	3718	KIROUAC, JERRY		2000 · Accounts Payable	-196.00
Bill Pmt -Check	10/28/2024	3719	LEGAL SERVICES OF NORTHERN...		2000 · Accounts Payable	-6,828.00
Bill Pmt -Check	10/28/2024	3720	RITZ, ELIZABETH		2000 · Accounts Payable	-25.80
Bill Pmt -Check	10/28/2024	3721	RITZ, ELIZABETH		2000 · Accounts Payable	-69.60
Bill Pmt -Check	10/28/2024	3722	CAL-ORE COMMUNICATIONS	0324001622	2000 · Accounts Payable	-642.10
Bill Pmt -Check	10/28/2024	3723	CITY OF REDDING		2000 · Accounts Payable	-497.19
Liability Check	10/29/2024	ACH	AFLAC		-SPLIT-	-568.95
Liability Check	10/29/2024	ACH	CALPERS RETIREMENT	4037478015	-SPLIT-	-3,366.72
Bill Pmt -Check	10/29/2024	3724	T.E.A.C.H		2000 · Accounts Payable	-16,107.00
Bill Pmt -Check	10/30/2024	3725	BIG VALLEY 50 PLUS		2000 · Accounts Payable	-6,839.00
Paycheck	10/31/2024	DD27...	CHERYL R. RUSHTON	Direct Deposit	-SPLIT-	0.00
Paycheck	10/31/2024	DD27...	CRYSTAL S. BELL-WEILAND	Direct Deposit	-SPLIT-	0.00
Paycheck	10/31/2024	DD27...	DEBORAH S. BELL-WEILAND	Direct Deposit	-SPLIT-	0.00
Paycheck	10/31/2024	DD27...	JAN M WORDEN	Direct Deposit	-SPLIT-	0.00
Paycheck	10/31/2024	DD27...	JERRY J KIROUAC	Direct Deposit	-SPLIT-	0.00
Paycheck	10/31/2024	DD27...	JUDITH A. SUTTON	Direct Deposit	-SPLIT-	0.00
Paycheck	10/31/2024	DD27...	PAMELA L. SMITH-JIMISON	Direct Deposit	-SPLIT-	0.00



3:01 PM

03/06/25

Accrual Basis

# PSA 2 Area Agency on Aging Check Listing by Bank Account

October 2024

Type	Date	Num	Name	Memo	Split	Amount
Paycheck	10/31/2024	DD27 ...	TAMIRA M. ERTLE	Direct Deposit	-SPLIT-	0.00
Paycheck	10/31/2024	DD27 ...	THERESA A. GABRIEL	Direct Deposit	-SPLIT-	0.00
Liability Check	10/31/2024		QuickBooks Payroll Service	Created by Payroll Ser...	-SPLIT-	-19,309.15
Total 1000 - Banner Bank Checking						-755,377.45
<b>TOTAL</b>						<b>-755,377.45</b>

**PSA 2 Area Agency on Aging**  
**Profit & Loss Budget Performance**  
October 2024

	Oct 24	Budget	Jul - Oct 24	YTD Budget	Annual Budget
<b>Income</b>					
5060 · Interest	19.96		67.08		
5100 · County Match	0.00		130,987.00		
5280 · Donations	10,000.00		10,411.00		
5300 · Grant Revenue	627,367.00	35,572.00	2,620,817.93	142,288.00	426,859.00
5900 · Miscellaneous	0.00		1,859.51		
<b>Total Income</b>	<b>637,386.96</b>	<b>35,572.00</b>	<b>2,764,142.52</b>	<b>142,288.00</b>	<b>426,859.00</b>
<b>Expense</b>					
6000 · Payroll Expenses					
6010 · Salary & Wages	61,440.71		176,190.83		
6050 · Payroll Taxes	4,725.62		14,435.16		
6100 · Pers Retirement	5,444.73		16,056.78		
6110 · Unfunded Liability-Classic	0.00		6,804.00		
6120 · Unfunded Liability-Pepra	0.00		2,461.00		
6200 · Pers Health Insurance	9,221.97		36,896.30		
6210 · CALPERS GASB 68 FEES	0.00		700.00		
6300 · Workers Compensation	0.00		1,429.78		
6350 · Medical Wellness	0.00		12,350.00		
6500 · Payroll Service	190.00		697.53		
6000 · Payroll Expenses - Other	-0.03		2.44		
<b>Total 6000 · Payroll Expenses</b>	<b>81,023.00</b>		<b>268,023.82</b>		
7000 · Contractor Services	195,044.00		774,839.09		
7500 · Debt Service - Principal	0.00		730.52		
7550 · Debt Service - Interest	0.00		49.04		
7850 · Capital Outlay	0.00		362,391.24		
8000 · Operating Expenses					
8010 · Bank Fees	35.70		123.61		
8050 · Communications	1,751.25		7,199.27		
8100 · Household Expense	680.00		3,000.00		
8155 · INSURANCE - VEHICLE	0.00		2,329.76		
8200 · Equipment Maintenance	153.72		830.56		
8210 · Vehicle Maintenance	1,219.11		2,727.89		
8230 · Vehicle Operation	550.00		1,571.01		
8250 · Memberships	15.99		14,469.56		
8270 · Catered Meals	0.00		135,318.00		
8300 · Office Supplies	768.08		10,091.86		
8350 · Professional Services	11,558.99		68,717.60		
8375 · Nutritionist	0.00		113.75		
8400 · Publications, Legal Notices, Ad	0.00		10,357.67		
8450 · Rents & Leases - Equipment	163.41		1,362.42		
8500 · Rents & Leases - Building	4,886.01		19,499.46		
8600 · Information/Education Materials	0.00		5,552.58		
8650 · Travel - Staff	1,375.64		3,980.60		
8700 · Travel - Other	0.00		1,102.14		

**PSA 2 Area Agency on Aging**  
**Profit & Loss Budget Performance**  
 October 2024

	Oct 24	Budget	Jul - Oct 24	YTD Budget	Annual Budget
8750 · Training	384.84		652.84		
8800 · Utilities	742.66		3,525.85		
8900 · Software Licenses & Subscript	0.00		7,634.07		
8925 · Small Equipment Purchase	18,285.34		44,607.28		
<b>Total 8000 · Operating Expenses</b>	<b>42,570.74</b>		<b>344,767.78</b>		
<b>Total Expense</b>	<b>318,637.74</b>		<b>1,750,801.49</b>		
<b>Net Income</b>	<b>318,749.22</b>	<b>35,572.00</b>	<b>1,013,341.03</b>	<b>142,288.00</b>	<b>426,859.00</b>

PSA 2 Area Agency on Aging  
Check Listing by Bank Account  
November 2024

5C

Type	Date	Num	Name	Memo	Split	Amount
<b>1000 - Banner Bank Checking</b>						
Bill Pmt -Check	11/01/2024	3726	BRUGALETTA, JOE		2000 · Accounts Payable	-3,310.00
Bill Pmt -Check	11/01/2024	3727	CHARTER COMMUNICATIONS		2000 · Accounts Payable	-302.58
Bill Pmt -Check	11/01/2024	3728	EVERYTHING MEDICAL EQUIPME...		2000 · Accounts Payable	-6,333.20
Bill Pmt -Check	11/01/2024	3729	GOLD NUGGET PRINTING		2000 · Accounts Payable	-106.13
Bill Pmt -Check	11/01/2024	3730	SCOTT, FRED		2000 · Accounts Payable	-1,155.00
Bill Pmt -Check	11/01/2024	3731	SMITH-JIMISON, PAMELA		2000 · Accounts Payable	-770.30
Bill Pmt -Check	11/01/2024	3732	US BANK	xxxx-xxxx-xxxx-4267	2000 · Accounts Payable	-2,595.43
Bill Pmt -Check	11/01/2024	3733	VALLEY PACIFIC PETROLIUM SE...	C307271	2000 · Accounts Payable	-245.47
Bill Pmt -Check	11/01/2024	3734	MALONEY MS RD, SUSAN		2000 · Accounts Payable	-409.99
Check	11/01/2024	ACH	CALPERS HEALTH INSURANCE		-SPLIT-	-9,221.97
Bill Pmt -Check	11/04/2024	3735	ALTERNATIVE BUSINESS CONCE...		2000 · Accounts Payable	-153.72
Bill Pmt -Check	11/04/2024	3736	EVERYTHING MEDICAL EQUIPME...		2000 · Accounts Payable	-1,274.65
Bill Pmt -Check	11/04/2024	3737	RUSHTON, CHERYL		2000 · Accounts Payable	-132.66
Bill Pmt -Check	11/04/2024	3738	SMITH-JIMISON, PAMELA		2000 · Accounts Payable	-440.86
Check	11/04/2024	ACH	Transfer to Loan Acct		8010 · Bank Fees	-100.00
Bill Pmt -Check	11/05/2024	3739	GARLAND TECH, INC		2000 · Accounts Payable	-1,975.19
Bill Pmt -Check	11/05/2024	3740	INFORM USA		2000 · Accounts Payable	-585.00
Bill Pmt -Check	11/05/2024	3741	WESTERN BUSINESS PRODUCTS		2000 · Accounts Payable	-248.91
Check	11/06/2024	ACH	VERIZON WIRELESS		-SPLIT-	-806.85
Liability Check	11/08/2024	ACH	CALPERS RETIREMENT	4037478015	-SPLIT-	-3,337.73
Check	11/08/2024	ACH	Pitney Bowes Purchase Power		8200 · Equipment Mainten...	-55.83
Bill Pmt -Check	11/12/2024	3742	BIG VALLEY 50 PLUS		2000 · Accounts Payable	-7,383.00
Bill Pmt -Check	11/12/2024	3743	EVERYTHING MEDICAL EQUIPME...		2000 · Accounts Payable	-1,428.65
Bill Pmt -Check	11/12/2024	3744	Getsetup, INC		2000 · Accounts Payable	-1,750.00
Bill Pmt -Check	11/12/2024	3745	PACIFIC POWER	27286479-001 4	2000 · Accounts Payable	-73.25
Paycheck	11/13/2024	DD27...	THERESA A. GABRIEL	Direct Deposit	-SPLIT-	0.00
Liability Check	11/13/2024	DD27...	QuickBooks Payroll Service	Created by Payroll Ser...	-SPLIT-	-4,186.67
Paycheck	11/14/2024	DD27...	CHERYL R. RUSHTON	Direct Deposit	-SPLIT-	0.00
Paycheck	11/14/2024	DD27...	CRYSTAL S. DUCHOW	Direct Deposit	-SPLIT-	0.00
Paycheck	11/14/2024	DD27...	DEBORAH S. BELL-WEILAND	Direct Deposit	-SPLIT-	0.00
Paycheck	11/14/2024	DD27...	JAN M WORDEN	Direct Deposit	-SPLIT-	0.00
Paycheck	11/14/2024	DD27...	JERRY J KIROUAC	Direct Deposit	-SPLIT-	0.00
Paycheck	11/14/2024	DD27...	JUDITH A. SUTTON	Direct Deposit	-SPLIT-	0.00
Paycheck	11/14/2024	DD27...	PAMELA L. SMITH-JIMISON	Direct Deposit	-SPLIT-	0.00
Paycheck	11/14/2024	DD27...	TAMIRA M. ERTLE	Direct Deposit	-SPLIT-	0.00
Paycheck	11/14/2024	DD27...	THERESA A. GABRIEL	Direct Deposit	-SPLIT-	0.00
Liability Check	11/14/2024	DD27...	QuickBooks Payroll Service	Created by Payroll Ser...	-SPLIT-	-19,487.69
Bill Pmt -Check	11/18/2024	3746	ALHAMBRA/SIERRA SPRINGS		2000 · Accounts Payable	-92.94
Bill Pmt -Check	11/18/2024	3747	DIGNITY HEALTH CONNECTED LI...		2000 · Accounts Payable	-91,043.00
Bill Pmt -Check	11/18/2024	3748	MADRONE SENIOR SERVICES		2000 · Accounts Payable	-26,741.00
Bill Pmt -Check	11/18/2024	3749	MC NAMARA, MAGGIE		2000 · Accounts Payable	-7,200.00
Bill Pmt -Check	11/18/2024	3750	MY UMBRELLA MARKETING & CO...		2000 · Accounts Payable	-95.00
Bill Pmt -Check	11/18/2024	3751	OFFICE DEPOT BUSINESS ACCO...		2000 · Accounts Payable	-194.04
Bill Pmt -Check	11/18/2024	3752	SCHALOW, ROBIN		2000 · Accounts Payable	-120.00
Bill Pmt -Check	11/18/2024	3753	TOTAL COMPENSATION SYSTEM...		2000 · Accounts Payable	-765.00
Bill Pmt -Check	11/18/2024	3754	WORDEN, JAN		2000 · Accounts Payable	-449.57
Bill Pmt -Check	11/18/2024	3755	DIGNITY HEALTH CONNECTED LI...		2000 · Accounts Payable	-2,763.00
Bill Pmt -Check	11/18/2024	3756	MADRONE SENIOR SERVICES		2000 · Accounts Payable	-1,370.00

3:02 PM

03/06/25

Accrual Basis

# PSA 2 Area Agency on Aging Check Listing by Bank Account November 2024

Type	Date	Num	Name	Memo	Split	Amount
Bill Pmt -Check	11/18/2024	3757	DIGNITY HEALTH CONNECTED LI...		2000 · Accounts Payable	-9,489.00
Bill Pmt -Check	11/18/2024	3758	DIGNITY HEALTH CONNECTED LI...		2000 · Accounts Payable	-30,056.00
Bill Pmt -Check	11/22/2024	3759	CITY OF REDDING		2000 · Accounts Payable	-556.36
Bill Pmt -Check	11/22/2024	3760	CNA Surety Direct Bill		2000 · Accounts Payable	-233.89
Bill Pmt -Check	11/22/2024	3761	ERTLE, TAMI		2000 · Accounts Payable	-104.54
Bill Pmt -Check	11/22/2024	3762	EVERYTHING MEDICAL EQUIPME...		2000 · Accounts Payable	-3,276.85
Bill Pmt -Check	11/22/2024	3763	GREAT NORTHERN SERVICES		2000 · Accounts Payable	-17,348.00
Bill Pmt -Check	11/22/2024	3764	HALVARSON, KELSI		2000 · Accounts Payable	-750.00
Bill Pmt -Check	11/22/2024	3765	KIROUAC, JERRY		2000 · Accounts Payable	-190.00
Liability Check	11/22/2024	ACH	AFLAC		-SPLIT-	-379.30
Liability Check	11/25/2024	ACH	CALPERS RETIREMENT	4037478015	-SPLIT-	-3,343.52
Paycheck	11/27/2024	DD27...	CHERYL R. RUSHTON	Direct Deposit	-SPLIT-	0.00
Paycheck	11/27/2024	DD27...	CRYSTAL S. DUCHOW	Direct Deposit	-SPLIT-	0.00
Paycheck	11/27/2024	DD27...	DEBORAH S. BELL-WEILAND	Direct Deposit	-SPLIT-	0.00
Paycheck	11/27/2024	DD27...	JAN M WORDEN	Direct Deposit	-SPLIT-	0.00
Paycheck	11/27/2024	DD27...	JERRY J KIROUAC	Direct Deposit	-SPLIT-	0.00
Paycheck	11/27/2024	DD27...	JUDITH A. SUTTON	Direct Deposit	-SPLIT-	0.00
Paycheck	11/27/2024	DD27...	PAMELA L. SMITH-JIMISON	Direct Deposit	-SPLIT-	0.00
Paycheck	11/27/2024	DD27...	TAMIRA M. ERTLE	Direct Deposit	-SPLIT-	0.00
Paycheck	11/27/2024	DD27...	THERESA A. GABRIEL	Direct Deposit	-SPLIT-	0.00
Liability Check	11/27/2024	DD27...	QuickBooks Payroll Service	Created by Payroll Ser...	-SPLIT-	-19,363.31

Total 1000 · Banner Bank Checking

**TOTAL**

-283,795.05

**-283,795.05**

# PSA 2 Area Agency on Aging Profit & Loss Budget Performance November 2024

	Nov 24	Budget	Jul - Nov 24	YTD Budget	Annual Budget
<b>Income</b>					
5060 · Interest	11.81		78.89		
5100 · County Match	0.00		130,987.00		
5280 · Donations	760.00		11,171.00		
5300 · Grant Revenue	310,560.00	35,572.00	2,931,377.93	177,860.00	426,859.00
5900 · Miscellaneous	236.61		2,096.12		
<b>Total Income</b>	<b>311,568.42</b>	<b>35,572.00</b>	<b>3,075,710.94</b>	<b>177,860.00</b>	<b>426,859.00</b>
<b>Expense</b>					
6000 · Payroll Expenses					
6010 · Salary & Wages	43,006.51		219,197.34		
6050 · Payroll Taxes	3,309.67		17,744.83		
6100 · Pers Retirement	3,646.37		19,703.15		
6110 · Unfunded Liability-Classic	0.00		6,804.00		
6120 · Unfunded Liability-Pepra	0.00		2,461.00		
6200 · Pers Health Insurance	9,221.97		46,118.27		
6210 · CALPERS GASB 68 FEES	0.00		700.00		
6300 · Workers Compensation	0.00		1,429.78		
6350 · Medical Wellness	0.00		12,350.00		
6500 · Payroll Service	167.51		865.04		
6000 · Payroll Expenses - Other	0.00		2.44		
<b>Total 6000 · Payroll Expenses</b>	<b>59,352.03</b>		<b>327,375.85</b>		
7000 · Contractor Services	227,598.00		1,002,437.09		
7500 · Debt Service - Principal	0.00		730.52		
7550 · Debt Service - Interest	0.00		49.04		
7850 · Capital Outlay	0.00		362,391.24		
8000 · Operating Expenses					
8010 · Bank Fees	100.00		223.61		
8050 · Communications	1,755.00		8,954.27		
8100 · Household Expense	680.00		3,680.00		
8150 · Insurance	233.89		233.89		
8155 · INSURANCE - VEHICLE	0.00		2,329.76		
8200 · Equipment Maintenance	362.47		1,193.03		
8210 · Vehicle Maintenance	485.48		3,213.37		
8230 · Vehicle Operation	195.00		1,766.01		
8250 · Memberships	1,109.99		15,579.55		
8270 · Catered Meals	0.00		135,318.00		
8300 · Office Supplies	610.15		10,702.01		
8350 · Professional Services	14,307.93		83,025.53		
8375 · Nutritionist	426.24		539.99		
8400 · Publications, Legal Notices, Ad	135.83		10,493.50		
8450 · Rents & Leases - Equipment	386.25		1,748.67		
8500 · Rents & Leases - Building	4,885.97		24,385.43		
8600 · Information/Education Materials	359.10		5,911.68		
8650 · Travel - Staff	887.37		4,867.97		

**PSA 2 Area Agency on Aging**  
**Profit & Loss Budget Performance**  
November 2024

	Nov 24	Budget	Jul - Nov 24	YTD Budget	Annual Budget
8700 · Travel - Other	142.71		1,244.85		
8750 · Training	0.00		652.84		
8800 · Utilities	629.61		4,155.46		
8900 · Software Licenses & Subscript	0.00		7,634.07		
8925 · Small Equipment Purchase	5,980.15		50,587.43		
<b>Total 8000 · Operating Expenses</b>	<b>33,673.14</b>		<b>378,440.92</b>		
<b>Total Expense</b>	<b>320,623.17</b>		<b>2,071,424.66</b>		
<b>Net Income</b>	<b>-9,054.75</b>	<b>35,572.00</b>	<b>1,004,286.28</b>	<b>177,860.00</b>	<b>426,859.00</b>

PSA 2 Area Agency on Aging  
Check Listing by Bank Account  
December 2024

5C

Type	Date	Num	Name	Memo	Split	Amount
1000 · Banner Bank Checking						
Bill Pmt -Check	12/02/2024	3766	BRUGALETTA, JOE		2000 · Accounts Payable	-3,310.00
Bill Pmt -Check	12/02/2024	3767	CHICO STATE UNIVERSITY RESE...		2000 · Accounts Payable	-8,851.00
Bill Pmt -Check	12/02/2024	3768	SCOTT, FRED		2000 · Accounts Payable	-1,155.00
Bill Pmt -Check	12/02/2024	3769	CALIFORNIA DEPARTMENT ON A...		2000 · Accounts Payable	-66,983.00
Check	12/02/2024	ACH	VERIZON WIRELESS		-SPLIT-	-806.69
Check	12/02/2024	ACH	CALPERS HEALTH INSURANCE		-SPLIT-	-9,221.97
Bill Pmt -Check	12/03/2024	3770	ALTERNATIVE BUSINESS CONCE...		2000 · Accounts Payable	-312.53
Bill Pmt -Check	12/03/2024	3771	CHARTER COMMUNICATIONS		2000 · Accounts Payable	-302.58
Bill Pmt -Check	12/03/2024	3772	GARLAND TECH, INC		2000 · Accounts Payable	-1,975.19
Bill Pmt -Check	12/03/2024	3773	US BANK	xxxx-xxxx-xxxx-4267	2000 · Accounts Payable	-2,767.73
Check	12/06/2024	ACH	Pitney Bowes, Inc		-SPLIT-	-104.32
Check	12/06/2024	ACH	Pitney Bowes Purchase Power		-SPLIT-	-350.00
Bill Pmt -Check	12/09/2024	3774	CALIFORNIA DEPARTMENT ON A...		2000 · Accounts Payable	-71,456.00
Bill Pmt -Check	12/09/2024	3775	CAROL'S CLEANING SERVICE		2000 · Accounts Payable	-560.00
Bill Pmt -Check	12/09/2024	3776	EVERYTHING MEDICAL EQUIPME...		2000 · Accounts Payable	-2,047.55
Bill Pmt -Check	12/09/2024	3777	FAUGHT, THOMAS P.		2000 · Accounts Payable	-38.19
Bill Pmt -Check	12/09/2024	3778	KIROUAC, JERRY - PETTY CASH		2000 · Accounts Payable	-195.00
Bill Pmt -Check	12/09/2024	3779	LEGAL SERVICES OF NORTHERN...		2000 · Accounts Payable	-5,298.00
Bill Pmt -Check	12/09/2024	3780	MALONEY MS RD, SUSAN		2000 · Accounts Payable	-16.25
Bill Pmt -Check	12/09/2024	3781	MC NAMARA, MAGGIE		2000 · Accounts Payable	-3,500.00
Bill Pmt -Check	12/09/2024	3782	WESTERN BUSINESS PRODUCTS		2000 · Accounts Payable	-1,508.50
Bill Pmt -Check	12/09/2024	3783	CALPERS RETIREMENT		2000 · Accounts Payable	-242.51
Liability Check	12/09/2024	ACH	CALPERS RETIREMENT	4037478015	-SPLIT-	-3,352.22
Bill Pmt -Check	12/10/2024	3784	CAL-ORE COMMUNICATIONS	0324001622	2000 · Accounts Payable	-645.57
Bill Pmt -Check	12/10/2024	3785	CALIFORNIA DEPARTMENT ON A...		2000 · Accounts Payable	-1,086.00
Bill Pmt -Check	12/10/2024	3786	EVERYTHING MEDICAL EQUIPME...		2000 · Accounts Payable	-1,388.35
Paycheck	12/12/2024	DD27...	CHERYL R. RUSHTON	Direct Deposit	-SPLIT-	0.00
Paycheck	12/12/2024	DD27...	CRYSTAL S. DUCHOW	Direct Deposit	-SPLIT-	0.00
Paycheck	12/12/2024	DD27...	DEBORAH S. BELL-WELAND	Direct Deposit	-SPLIT-	0.00
Paycheck	12/12/2024	DD27...	JAN M WORDEN	Direct Deposit	-SPLIT-	0.00
Paycheck	12/12/2024	DD27...	JERRY J KIROUAC	Direct Deposit	-SPLIT-	0.00
Paycheck	12/12/2024	DD27...	JUDITH A. SUTTON	Direct Deposit	-SPLIT-	0.00
Paycheck	12/12/2024	DD27...	PAMELA L. SMITH-JIMISON	Direct Deposit	-SPLIT-	0.00
Paycheck	12/12/2024	DD27...	TAMIRA M. ERTL	Direct Deposit	-SPLIT-	0.00
Paycheck	12/12/2024	DD27...	THERESA A. GABRIEL	Direct Deposit	-SPLIT-	0.00
Liability Check	12/12/2024	ACH	QuickBooks Payroll Service	Created by Payroll Ser...	-SPLIT-	-19,573.55
Check	12/13/2024	ACH	Pitney Bowes, Inc		-SPLIT-	-131.91
Check	12/17/2024	ACH		Service Charge	8010 · Bank Fees	-19.12
Check	12/17/2024	ACH		Service Charge	8010 · Bank Fees	-19.12
Bill Pmt -Check	12/19/2024	3787	BIG VALLEY 50 PLUS		2000 · Accounts Payable	-8,113.00
Bill Pmt -Check	12/19/2024	3788	CHICO STATE UNIVERSITY RESE...		2000 · Accounts Payable	-9,108.00
Bill Pmt -Check	12/19/2024	3789	DIGNITY HEALTH CONNECTED LI...		2000 · Accounts Payable	-90,552.00
Bill Pmt -Check	12/19/2024	3790	EVERYTHING MEDICAL EQUIPME...		2000 · Accounts Payable	-1,608.15
Bill Pmt -Check	12/19/2024	3791	FAUGHT, THOMAS P		2000 · Accounts Payable	-18.76
Bill Pmt -Check	12/19/2024	3792	GREAT NORTHERN SERVICES		2000 · Accounts Payable	-20,606.00
Bill Pmt -Check	12/19/2024	3793	HALVARSON, KELSI		2000 · Accounts Payable	-7,500.00
Bill Pmt -Check	12/19/2024	3794	MADRONE SENIOR SERVICES		2000 · Accounts Payable	-18,041.00
Bill Pmt -Check	12/19/2024	3795	MY UMBRELLA MARKETING & CO...		2000 · Accounts Payable	-345.00



## PSA 2 Area Agency on Aging Check Listing by Bank Account December 2024

Type	Date	Num	Name	Memo	Split	Amount
Bill Pmt -Check	12/19/2024	3796	O'REILLY, FLORENCE		2000 · Accounts Payable	-85.76
Bill Pmt -Check	12/19/2024	3797	OFFICE DEPOT BUSINESS ACCO...		2000 · Accounts Payable	-153.48
Bill Pmt -Check	12/19/2024	3798	PACIFIC POWER	27286479-001 4	2000 · Accounts Payable	-293.84
Bill Pmt -Check	12/19/2024	3799	T.E.A.C.H		2000 · Accounts Payable	-18,884.00
Bill Pmt -Check	12/19/2024	3800	VALLEY PACIFIC PETROLIUM SE...	C307271	2000 · Accounts Payable	-622.36
Bill Pmt -Check	12/19/2024	3801	DIGNITY HEALTH CONNECTED LI...		2000 · Accounts Payable	-2,967.00
Bill Pmt -Check	12/19/2024	3802	MADRONE SENIOR SERVICES		2000 · Accounts Payable	-3,028.00
Bill Pmt -Check	12/19/2024	3803	DIGNITY HEALTH CONNECTED LI...		2000 · Accounts Payable	-9,393.00
Bill Pmt -Check	12/19/2024	3804	DIGNITY HEALTH CONNECTED LI...		2000 · Accounts Payable	-35,928.00
Bill Pmt -Check	12/23/2024	3805	CLIFF'S TROPHIES		2000 · Accounts Payable	-16.11
Bill Pmt -Check	12/23/2024	3806	GOLD NUGGET PRINTING		2000 · Accounts Payable	-124.24
Bill Pmt -Check	12/23/2024	3807	LEGAL SERVICES OF NORTHERN...		2000 · Accounts Payable	-5,680.00
Bill Pmt -Check	12/23/2024	3808	SMITH-JIMISON, PAMELA PC		2000 · Accounts Payable	-156.12
Liability Check	12/23/2024	ACH	AFLAC		-SPLIT-	-379.30
Liability Check	12/23/2024	ACH	CALPERS RETIREMENT	4037478015	-SPLIT-	-3,352.22
Paycheck	12/26/2024	DD27...	CHERYL R. RUSHTON	Direct Deposit	-SPLIT-	0.00
Paycheck	12/26/2024	DD27...	CRYSTAL S. DUCHOW	Direct Deposit	-SPLIT-	0.00
Paycheck	12/26/2024	DD27...	DEBORAH S. BELL-WEILAND	Direct Deposit	-SPLIT-	0.00
Paycheck	12/26/2024	DD27...	JAN M WORDEN	Direct Deposit	-SPLIT-	0.00
Paycheck	12/26/2024	DD27...	JERRY J KIROUAC	Direct Deposit	-SPLIT-	0.00
Paycheck	12/26/2024	DD27...	JUDITH A. SUTTON	Direct Deposit	-SPLIT-	0.00
Paycheck	12/26/2024	DD27...	MALEAH BARNETT	Direct Deposit	-SPLIT-	0.00
Paycheck	12/26/2024	DD27...	PAMELA L. SMITH-JIMISON	Direct Deposit	-SPLIT-	0.00
Paycheck	12/26/2024	DD27...	TAMIRA M. ERTLE	Direct Deposit	-SPLIT-	0.00
Paycheck	12/26/2024	DD27...	THERESA A. GABRIEL	Direct Deposit	-SPLIT-	0.00
Liability Check	12/26/2024	ACH	QuickBooks Payroll Service	Created by Payroll Ser...	-SPLIT-	-20,842.05
Check	12/30/2024	ACH	VERIZON WIRELESS		-SPLIT-	-806.69
Total 1000 · Banner Bank Checking						-465,821.93
<b>TOTAL</b>						<b>-465,821.93</b>

## PSA 2 Area Agency on Aging Profit & Loss Budget Performance December 2024

	Dec 24	Budget	Jul - Dec 24	YTD Budget	Annual Budget
<b>Income</b>					
5060 · Interest	23.04		101.93		
5100 · County Match	-156.12		130,830.88		
5280 · Donations	0.00		11,171.00		
5300 · Grant Revenue	270,696.00	35,572.00	3,202,073.93	213,432.00	426,859.00
5900 · Miscellaneous	0.00		2,096.12		
<b>Total Income</b>	<b>270,562.92</b>	<b>35,572.00</b>	<b>3,346,273.86</b>	<b>213,432.00</b>	<b>426,859.00</b>
<b>Expense</b>					
6000 · Payroll Expenses					
6010 · Salary & Wages	40,642.98		259,840.32		
6050 · Payroll Taxes	3,165.72		20,910.55		
6100 · Pers Retirement	3,776.58		23,479.73		
6110 · Unfunded Liability-Classic	0.00		6,804.00		
6120 · Unfunded Liability-Pepra	0.00		2,461.00		
6200 · Pers Health Insurance	9,221.97		55,340.24		
6210 · CALPERS GASB 68 FEES	0.00		700.00		
6300 · Workers Compensation	1,508.50		2,938.28		
6350 · Medical Wellness	0.00		12,350.00		
6500 · Payroll Service	167.50		1,032.54		
6000 · Payroll Expenses - Other	0.00		2.44		
<b>Total 6000 · Payroll Expenses</b>	<b>58,483.25</b>		<b>385,859.10</b>		
7000 · Contractor Services	215,614.00		1,218,051.09		
7500 · Debt Service - Principal	375.56		1,106.08		
7550 · Debt Service - Interest	14.22		63.26		
7850 · Capital Outlay	0.00		362,391.24		
8000 · Operating Expenses					
8010 · Bank Fees	38.24		261.85		
8050 · Communications	2,247.26		11,201.53		
8100 · Household Expense	740.00		4,420.00		
8150 · Insurance	0.00		233.89		
8155 · INSURANCE - VEHICLE	0.00		2,329.76		
8200 · Equipment Maintenance	193.44		1,386.47		
8210 · Vehicle Maintenance	0.00		3,213.37		
8230 · Vehicle Operation	230.00		1,996.01		
8250 · Memberships	56.99		15,636.54		
8270 · Catered Meals	0.00		135,318.00		
8300 · Office Supplies	3,818.49		14,520.50		
8350 · Professional Services	13,578.01		96,603.54		
8375 · Nutritionist	81.25		621.24		
8400 · Publications, Legal Notices, Ad	1,248.15		11,741.65		
8450 · Rents & Leases - Equipment	230.05		1,978.72		
8500 · Rents & Leases - Building	4,886.01		29,271.44		
8600 · Information/Education Materials	2,676.64		8,588.32		
8650 · Travel - Staff	12.73		4,880.70		

**PSA 2 Area Agency on Aging**  
**Profit & Loss Budget Performance**  
 December 2024

	Dec 24	Budget	Jul - Dec 24	YTD Budget	Annual Budget
8700 · Travel - Other	44.22		1,289.07		
8750 · Training	215.20		868.04		
8800 · Utilities	1,963.14		6,118.60		
8900 · Software Licenses & Subscript	1,439.41		9,073.48		
8925 · Small Equipment Purchase	5,044.05		55,631.48		
<b>Total 8000 · Operating Expenses</b>	<b>38,743.28</b>		<b>417,184.20</b>		
<b>Total Expense</b>	<b>313,230.31</b>		<b>2,384,654.97</b>		
<b>Net Income</b>	<b>-42,667.39</b>	<b>35,572.00</b>	<b>961,618.89</b>	<b>213,432.00</b>	<b>426,859.00</b>

# PSA 2 Area Agency on Aging Check Listing by Bank Account January 2025

5C

Type	Date	Num	Name	Memo	Split	Amount
<b>1000 - Banner Bank Checking</b>						
Bill Pmt -Check	01/02/2025	3809	ALHAMBRA/SIERRA SPRINGS		2000 · Accounts Payable	-71.33
Bill Pmt -Check	01/02/2025	3810	ALTERNATIVE BUSINESS CONCE...		2000 · Accounts Payable	-193.44
Bill Pmt -Check	01/02/2025	3811	BRUGALETTA, JOE		2000 · Accounts Payable	-3,310.00
Bill Pmt -Check	01/02/2025	3812	CAROL'S CLEANING SERVICE		2000 · Accounts Payable	-560.00
Bill Pmt -Check	01/02/2025	3813	CITY OF REDDING		2000 · Accounts Payable	-783.53
Bill Pmt -Check	01/02/2025	3814	KIROUAC, JERRY		2000 · Accounts Payable	-110.00
Bill Pmt -Check	01/02/2025	3815	QUADIENT LEASING USA, INC		2000 · Accounts Payable	-389.78
Bill Pmt -Check	01/02/2025	3816	RALEY'S		2000 · Accounts Payable	-22.62
Bill Pmt -Check	01/02/2025	3817	SCHALOW, ROBIN		2000 · Accounts Payable	-180.00
Bill Pmt -Check	01/02/2025	3818	SCOTT, FRED		2000 · Accounts Payable	-1,155.00
Check	01/02/2025	ACH			-SPLIT-	-10,357.50
Bill Pmt -Check	01/06/2025	3819	CALPERS HEALTH INSURANCE	CHS10957	2000 · Accounts Payable	-79.76
Bill Pmt -Check	01/06/2025	3820	ACCESS INFORMATION PROTEC...		2000 · Accounts Payable	-374.50
Bill Pmt -Check	01/06/2025	3821	EVERYTHING MEDICAL EQUIPME...		2000 · Accounts Payable	-1,975.19
Bill Pmt -Check	01/06/2025	3822	GARLAND TECH, INC		2000 · Accounts Payable	-7,500.00
Bill Pmt -Check	01/06/2025	3823	HALVARSON, KELSI		2000 · Accounts Payable	-81.25
Bill Pmt -Check	01/06/2025	3824	MALONEY MS RD, SUSAN	xxxx-xxxx-xxxx-4267	2000 · Accounts Payable	-7,925.62
Check	01/06/2025	ACH	US BANK		-SPLIT-	-125.79
Check	01/06/2025	ACH	PITNEY BOWES GLOBAL FINANCI...		-SPLIT-	-300.00
Liability Check	01/06/2025	ACH	Pitney Bowes Purchase Power		-SPLIT-	-3,366.72
Check	01/06/2025	ACH	CALPERS RETIREMENT	4037478015	-SPLIT-	-76.38
Check	01/06/2025	ACH	CHARTER COMMUNICATIONS		-SPLIT-	-226.20
Paycheck	01/09/2025	DD27...	CHARTER COMMUNICATIONS		-SPLIT-	0.00
Paycheck	01/09/2025	DD27...	CHERYL R. RUSHTON		-SPLIT-	0.00
Paycheck	01/09/2025	DD27...	CRYSTAL S. DUCHOW		-SPLIT-	0.00
Paycheck	01/09/2025	DD27...	DEBORAH S. BELL-WEILAND		-SPLIT-	0.00
Paycheck	01/09/2025	DD27...	JAN M WORDEN		-SPLIT-	0.00
Paycheck	01/09/2025	DD27...	JERRY J KIROUAC		-SPLIT-	0.00
Paycheck	01/09/2025	DD27...	JUDITH A. SUTTON		-SPLIT-	0.00
Paycheck	01/09/2025	DD27...	MALEAH BARNETT		-SPLIT-	0.00
Paycheck	01/09/2025	DD27...	PAMELA L. SMITH-JIMISON		-SPLIT-	0.00
Paycheck	01/09/2025	DD27...	TAMIRA M. ERTLE		-SPLIT-	0.00
Paycheck	01/09/2025	DD27...	THERESA A. GABRIEL		-SPLIT-	0.00
Liability Check	01/09/2025		QuickBooks Payroll Service		-SPLIT-	0.00
Check	01/15/2025			Created by Payroll Ser...	8010 · Bank Fees	-21,508.77
Bill Pmt -Check	01/16/2025	3825	ALHAMBRA/SIERRA SPRINGS		2000 · Accounts Payable	-26.21
Bill Pmt -Check	01/16/2025	3826	BARNETT, MALEAH *		2000 · Accounts Payable	-41.83
Bill Pmt -Check	01/16/2025	3827	BUCK, NANCY		2000 · Accounts Payable	-12.73
Bill Pmt -Check	01/16/2025	3828	CAL-ORE COMMUNICATIONS	0324001622	2000 · Accounts Payable	-44.22
Bill Pmt -Check	01/16/2025	3829	EVERYTHING MEDICAL EQUIPME...		2000 · Accounts Payable	-633.88
Bill Pmt -Check	01/16/2025	3830	GOLD NUGGET PRINTING		2000 · Accounts Payable	-4,893.85
Bill Pmt -Check	01/16/2025	3831	HUE & CRY, INC	24517	2000 · Accounts Payable	-37.71
Bill Pmt -Check	01/16/2025	3832	KIROUAC, JERRY - PETTY CASH		2000 · Accounts Payable	-133.74
Bill Pmt -Check	01/16/2025	3833	MADRONE SENIOR SERVICES		2000 · Accounts Payable	-120.00
Bill Pmt -Check	01/16/2025	3834	MC NAMARA, MAGGIE		2000 · Accounts Payable	-3,913.00
Bill Pmt -Check	01/16/2025	3835	MODOC COUNTY RECORD		2000 · Accounts Payable	-3,500.00
Bill Pmt -Check	01/16/2025	3836	MY UMBRELLA MARKETING & CO...		2000 · Accounts Payable	-1,248.15
Bill Pmt -Check	01/16/2025	3837	PACIFIC POWER	27286479-001 4	2000 · Accounts Payable	-345.00
Bill Pmt -Check	01/17/2025	3838	KIROUAC, JERRY		2000 · Accounts Payable	-263.41
					2000 · Accounts Payable	-50.56

**PSA 2 Area Agency on Aging**  
**Check Listing by Bank Account**  
**January 2025**

3:04 PM  
 03/06/25  
 Accrual Basis

Type	Date	Num	Name	Memo	Split	Amount
Bill Pmt -Check	01/17/2025	3839	MADRONE SENIOR SERVICES		2000 · Accounts Payable	-29,933.00
Bill Pmt -Check	01/17/2025	3840	WESTERN BUSINESS PRODUCTS		2000 · Accounts Payable	-248.44
Liability Check	01/17/2025		QuickBooks Payroll Service	Created by Payroll Ser... 4037478015	-SPLIT-	-108.00
Liability Check	01/17/2025	ACH	CALPERS RETIREMENT		-SPLIT-	-3,590.44
Bill Pmt -Check	01/22/2025	3841	BIG VALLEY 50 PLUS		2000 · Accounts Payable	-9,367.00
Bill Pmt -Check	01/22/2025	3842	DIGNITY HEALTH CONNECTED LI...		2000 · Accounts Payable	-86,653.00
Bill Pmt -Check	01/22/2025	3843	EVERYTHING MEDICAL EQUIPME...		2000 · Accounts Payable	-1,695.85
Bill Pmt -Check	01/22/2025	3844	T.E.A.C.H.		2000 · Accounts Payable	-34,544.00
Bill Pmt -Check	01/22/2025	3845	DIGNITY HEALTH CONNECTED LI...		2000 · Accounts Payable	-35,696.00
Bill Pmt -Check	01/22/2025	3846	DIGNITY HEALTH CONNECTED LI...		2000 · Accounts Payable	-5,607.00
Bill Pmt -Check	01/22/2025	3847	DIGNITY HEALTH CONNECTED LI...		2000 · Accounts Payable	-9,901.00
Liability Check	01/22/2025	ACH	AFIAC		-SPLIT-	-379.30
Paycheck	01/23/2025	DD27...	CHERYL R. RUSHTON	Direct Deposit		0.00
Paycheck	01/23/2025	DD27...	CRYSTAL S. DUCHOW	Direct Deposit		0.00
Paycheck	01/23/2025	DD27...	DEBORAH S. BELL-WEILAND	Direct Deposit		0.00
Paycheck	01/23/2025	DD27...	JAN M WORDEN	Direct Deposit		0.00
Paycheck	01/23/2025	DD27...	JERRY J KIROUAC	Direct Deposit		0.00
Paycheck	01/23/2025	DD27...	JUDITH A. SUTTON	Direct Deposit		0.00
Paycheck	01/23/2025	DD27...	MALEAH BARNETT	Direct Deposit		0.00
Paycheck	01/23/2025	DD27...	PAMELA L. SMITH-JIMISON	Direct Deposit		0.00
Paycheck	01/23/2025	DD27...	TAMIRA M. ERTL	Direct Deposit		0.00
Paycheck	01/23/2025	DD27...	THERESA A. GABRIEL	Direct Deposit		0.00
Liability Check	01/23/2025		QuickBooks Payroll Service	Created by Payroll Ser...	-SPLIT-	-21,926.48
Bill Pmt -Check	01/30/2025	3848	CAROL'S CLEANING SERVICE		2000 · Accounts Payable	-560.00
Bill Pmt -Check	01/30/2025	3849	CITY OF REDDING		2000 · Accounts Payable	-768.58
Bill Pmt -Check	01/30/2025	3850	EVERYTHING MEDICAL EQUIPME...		2000 · Accounts Payable	-1,157.09
Bill Pmt -Check	01/30/2025	3851	GOLD NUGGET PRINTING		2000 · Accounts Payable	-722.58
Bill Pmt -Check	01/30/2025	3852	KIROUAC, JERRY		2000 · Accounts Payable	-186.97
Bill Pmt -Check	01/30/2025	3853	SCHALOW, ROBIN		2000 · Accounts Payable	-120.00
Bill Pmt -Check	01/30/2025	3854	THE SENIOR SOURCE		2000 · Accounts Payable	-2,000.00
Bill Pmt -Check	01/30/2025	3855	KIROUAC, JERRY - PETTY CASH		2000 · Accounts Payable	-178.10
Bill Pmt -Check	01/30/2025	3856	MALONEY MS RD, SUSAN		2000 · Accounts Payable	-120.00
Total 1000 · Banner Bank Checking						-321,400.50
<b>TOTAL</b>						<b>-321,400.50</b>

## PSA 2 Area Agency on Aging Profit & Loss Budget Performance January 2025

	Jan 25	Budget	Jul '24 - Jan 25	YTD Budget	Annual Budget
<b>Income</b>					
5060 · Interest	15.49		117.42		
5100 · County Match	0.00		130,830.88		
5280 · Donations	1,375.00		12,546.00		
5300 · Grant Revenue	368,325.00	35,572.00	3,570,398.93	249,004.00	426,859.00
5900 · Miscellaneous	0.00		2,096.12		
<b>Total Income</b>	<b>369,715.49</b>	<b>35,572.00</b>	<b>3,715,989.35</b>	<b>249,004.00</b>	<b>426,859.00</b>
<b>Expense</b>					
6000 · Payroll Expenses					
6010 · Salary & Wages	42,433.35		302,273.67		
6050 · Payroll Taxes	4,429.58		25,340.13		
6100 · Pers Retirement	3,926.22		27,405.95		
6110 · Unfunded Liability-Classic	0.00		6,804.00		
6120 · Unfunded Liability-Pepra	0.00		2,461.00		
6200 · Pers Health Insurance	10,357.50		65,697.74		
6210 · CALPERS GASB 68 FEES	0.00		700.00		
6300 · Workers Compensation	0.00		2,938.28		
6350 · Medical Wellness	0.00		12,350.00		
6500 · Payroll Service	170.01		1,202.55		
6000 · Payroll Expenses - Other	109.50		111.94		
<b>Total 6000 · Payroll Expenses</b>	<b>61,426.16</b>		<b>447,285.26</b>		
7000 · Contractor Services	267,675.00		1,485,726.09		
7500 · Debt Service - Principal	0.00		1,106.08		
7550 · Debt Service - Interest	0.00		63.26		
7850 · Capital Outlay	0.00		362,391.24		
8000 · Operating Expenses					
8010 · Bank Fees	26.21		288.06		
8050 · Communications	605.32		11,806.85		
8100 · Household Expense	680.00		5,100.00		
8150 · Insurance	0.00		233.89		
8155 · INSURANCE - VEHICLE	0.00		2,329.76		
8200 · Equipment Maintenance	64.74		1,451.21		
8210 · Vehicle Maintenance	0.00		3,213.37		
8230 · Vehicle Operation	258.10		2,254.11		
8250 · Memberships	56.99		15,693.53		
8270 · Catered Meals	0.00		135,318.00		
8300 · Office Supplies	2,708.70		17,229.20		
8350 · Professional Services	3,413.90		100,017.44		
8375 · Nutritionist	120.00		741.24		
8400 · Publications, Legal Notices, Ad	2,000.00		13,741.65		
8450 · Rents & Leases - Equipment	636.17		2,614.89		
8500 · Rents & Leases - Building	4,886.01		34,157.45		
8600 · Information/Education Materials	0.00		8,588.32		
8650 · Travel - Staff	77.86		4,958.56		

**PSA 2 Area Agency on Aging  
Profit & Loss Budget Performance  
January 2025**

	Jan 25	Budget	Jul '24 - Jan 25	YTD Budget	Annual Budget
8700 · Travel - Other	19.60		1,308.67		
8750 · Training	0.00		868.04		
8800 · Utilities	768.58		6,887.18		
8900 · Software Licenses & Subscript	0.00		9,073.48		
8925 · Small Equipment Purchase	8,121.29		63,752.77		
<b>Total 8000 · Operating Expenses</b>	<b>24,443.47</b>		<b>441,627.67</b>		
<b>Total Expense</b>	<b>353,544.63</b>		<b>2,738,199.60</b>		
<b>Net Income</b>	<b>16,170.86</b>	<b>35,572.00</b>	<b>977,789.75</b>	<b>249,004.00</b>	<b>426,859.00</b>

# PSA 2 Area Agency on Aging Check Listing by Bank Account February 2025

5C

Type	Date	Num	Name	Memo	Split	Amount
<b>1000 - Banner Bank Checking</b>						
Bill Pmt -Check	02/03/2025	3857	BRUGALETTA, JOE		2000 · Accounts Payable	-3,310.00
Bill Pmt -Check	02/03/2025	3858	SCOTT, FRED		2000 · Accounts Payable	-1,155.00
Bill Pmt -Check	02/03/2025	3859	WESTERN BUSINESS PRODUCTS		2000 · Accounts Payable	-541.13
Check	02/03/2025	ACH	VERIZON WIRELESS		-SPLIT-	-876.85
Check	02/03/2025	ACH	CALPERS HEALTH INSURANCE		-SPLIT-	-13,316.78
Liability Check	02/04/2025	ACH	CALPERS RETIREMENT		-SPLIT-	-3,590.44
Check	02/05/2025	ACH	PITNEY BOWES GLOBAL FINANCI...	4037478015	-SPLIT-	-16.69
Paycheck	02/06/2025	DD28...	CHERYL R. RUSHTON	Direct Deposit	-SPLIT-	0.00
Paycheck	02/06/2025	DD28...	CRYSTAL S. DUCHOW	Direct Deposit	-SPLIT-	0.00
Paycheck	02/06/2025	DD28...	DEBORAH S. BELL-WEILAND	Direct Deposit	-SPLIT-	0.00
Paycheck	02/06/2025	DD28...	JAN M WORDEN	Direct Deposit	-SPLIT-	0.00
Paycheck	02/06/2025	DD28...	JERRY J KIROUAC	Direct Deposit	-SPLIT-	0.00
Paycheck	02/06/2025	DD28...	JUDITH A. SUTTON	Direct Deposit	-SPLIT-	0.00
Paycheck	02/06/2025	DD28...	MALEAH BARNETT	Direct Deposit	-SPLIT-	0.00
Paycheck	02/06/2025	DD28...	PAMELA L. SMITH-JIMISON	Direct Deposit	-SPLIT-	0.00
Paycheck	02/06/2025	DD28...	TAMIRA M. ERTLE	Direct Deposit	-SPLIT-	0.00
Paycheck	02/06/2025	DD28...	THERESA A. GABRIEL	Direct Deposit	-SPLIT-	0.00
Liability Check	02/06/2025		QuickBooks Payroll Service	Created by Payroll Ser...	-SPLIT-	-21,664.92
Bill Pmt -Check	02/10/2025	3860	ALHAMBRA/SIERRA SPRINGS		2000 · Accounts Payable	-85.56
Bill Pmt -Check	02/10/2025	3861	ALTERNATIVE BUSINESS CONCE...		2000 · Accounts Payable	-193.96
Bill Pmt -Check	02/10/2025	3862	CAL-ORE COMMUNICATIONS	0324001622	2000 · Accounts Payable	-635.14
Bill Pmt -Check	02/10/2025	3863	CHARTER COMMUNICATIONS		2000 · Accounts Payable	-302.74
Bill Pmt -Check	02/10/2025	3864	ERTLE, TAMI		2000 · Accounts Payable	-103.15
Bill Pmt -Check	02/10/2025	3865	EVERYTHING MEDICAL EQUIPME...		2000 · Accounts Payable	-979.50
Bill Pmt -Check	02/10/2025	3866	FAUGHT, THOMAS P.		2000 · Accounts Payable	-19.60
Bill Pmt -Check	02/10/2025	3867	MY UMBRELLA MARKETING & CO...		2000 · Accounts Payable	-440.88
Bill Pmt -Check	02/10/2025	3868	QUADIENT FINANCE USA INC		2000 · Accounts Payable	-1,000.00
Bill Pmt -Check	02/10/2025	3869	US BANK	xxxx-xxxx-xxxx-4267	2000 · Accounts Payable	-1,545.03
Bill Pmt -Check	02/10/2025	3870	BIG VALLEY 50 PLUS		2000 · Accounts Payable	-8,797.00
Bill Pmt -Check	02/10/2025	3871	CHICO STATE UNIVERSITY RESE...		2000 · Accounts Payable	-11,712.00
Bill Pmt -Check	02/10/2025	3872	LEGAL SERVICES OF NORTHERN...		2000 · Accounts Payable	-5,099.00
Check	02/15/2025			Service Charge	8010 · Bank Fees	-2.17
Liability Check	02/18/2025	ACH	CALPERS RETIREMENT	4037478015	-SPLIT-	-3,650.02
Check	02/18/2025	ACH	CALPERS RETIREMENT	4037478015	6100 · Pers Retirement	-70.00
Bill Pmt -Check	02/18/2025	3873	BARNETT, MALEAH *		2000 · Accounts Payable	-109.20
Bill Pmt -Check	02/18/2025	3874	GARLAND TECH, INC		2000 · Accounts Payable	-1,981.50
Bill Pmt -Check	02/18/2025	3875	MADRONE SENIOR SERVICES		2000 · Accounts Payable	-28,588.00
Bill Pmt -Check	02/18/2025	3876	PACIFIC POWER	27286479-001 4	2000 · Accounts Payable	-266.69
Bill Pmt -Check	02/18/2025	3877	MADRONE SENIOR SERVICES		2000 · Accounts Payable	-3,898.00
Bill Pmt -Check	02/18/2025	3878	VALLEY PACIFIC PETROLIUM SE...	C307271	2000 · Accounts Payable	-963.09
Bill Pmt -Check	02/18/2025	3879	CAROL'S CLEANING SERVICE		2000 · Accounts Payable	-560.00
Bill Pmt -Check	02/18/2025	3880	HAYFORK SENIOR NUTRITION		2000 · Accounts Payable	-15,348.00
Bill Pmt -Check	02/19/2025	3881	DIGNITY HEALTH CONNECTED LI...		2000 · Accounts Payable	-108,270.00
Bill Pmt -Check	02/19/2025	3882	DIGNITY HEALTH CONNECTED LI...		2000 · Accounts Payable	-37,787.00
Bill Pmt -Check	02/19/2025	3883	DIGNITY HEALTH CONNECTED LI...		2000 · Accounts Payable	-6,414.00
Bill Pmt -Check	02/19/2025	3884	DIGNITY HEALTH CONNECTED LI...		2000 · Accounts Payable	-16,379.00
Bill Pmt -Check	02/19/2025	3885	GREAT NORTHERN SERVICES		2000 · Accounts Payable	-19,905.00
Check	02/19/2025	ACH	Pitney Bowes Purchase Power		-SPLIT-	-350.00



**PSA 2 Area Agency on Aging**  
**Check Listing by Bank Account**  
 February 2025

3:05 PM  
 03/06/25  
 Accrual Basis

Type	Date	Num	Name	Memo	Split	Amount
Paycheck	02/20/2025	DD28...	CHERYL R. RUSHTON	Direct Deposit	-SPLIT-	0.00
Paycheck	02/20/2025	DD28...	CRYSTAL S. DUCHOW	Direct Deposit	-SPLIT-	0.00
Paycheck	02/20/2025	DD28...	DEBORAH S. BELL-WEILAND	Direct Deposit	-SPLIT-	0.00
Paycheck	02/20/2025	DD28...	JAN M WORDEN	Direct Deposit	-SPLIT-	0.00
Paycheck	02/20/2025	DD28...	JERRY J KIROUAC	Direct Deposit	-SPLIT-	0.00
Paycheck	02/20/2025	DD28...	JUDITH A. SUTTON	Direct Deposit	-SPLIT-	0.00
Paycheck	02/20/2025	DD28...	MALEAH BARNETT	Direct Deposit	-SPLIT-	0.00
Paycheck	02/20/2025	DD28...	PAMELA L. SMITH-JIMISON	Direct Deposit	-SPLIT-	0.00
Paycheck	02/20/2025	DD28...	TAMIRA M. ERTLIE	Direct Deposit	-SPLIT-	0.00
Paycheck	02/20/2025	DD28...	THERESA A. GABRIEL	Direct Deposit	-SPLIT-	0.00
Liability Check	02/20/2025		QuickBooks Payroll Service	Created by Payroll Ser...	-SPLIT-	0.00
Bill Pmt -Check	02/20/2025	3886	KIROUAC, JERRY		2000 · Accounts Payable	-20,717.02
Bill Pmt -Check	02/20/2025	3887	KIROUAC, JERRY - PETTY CASH		2000 · Accounts Payable	-190.15
Bill Pmt -Check	02/27/2025	3888	CHICO STATE UNIVERSITY RESE...		2000 · Accounts Payable	-163.00
Bill Pmt -Check	02/27/2025	3889	EVERYTHING MEDICAL EQUIPME...		2000 · Accounts Payable	-5,478.00
Total 1000 · Banner Bank Checking						-947.25
<b>TOTAL</b>						<b>-347,422.46</b>

**PSA 2 Area Agency on Aging**  
**Profit & Loss Budget Performance**  
February 2025

	Feb 25	Budget	Jul '24 - Feb 25	YTD Budget	Annual Budget
<b>Income</b>					
5060 · Interest	15.75		133.17		
5100 · County Match	0.00		130,830.88		
5280 · Donations	455.00		13,001.00		
5300 · Grant Revenue	0.00	35,572.00	3,570,398.93	284,576.00	426,859.00
5900 · Miscellaneous	0.00		2,096.12		
<b>Total Income</b>	<b>470.75</b>	<b>35,572.00</b>	<b>3,716,460.10</b>	<b>284,576.00</b>	<b>426,859.00</b>
<b>Expense</b>					
6000 · Payroll Expenses					
6010 · Salary & Wages	42,140.91		344,414.58		
6050 · Payroll Taxes	3,752.78		29,092.91		
6100 · Pers Retirement	3,975.49		31,381.44		
6110 · Unfunded Liability-Class	0.00		6,804.00		
6120 · Unfunded Liability-Pepra	0.00		2,461.00		
6200 · Pers Health Insurance	13,316.78		79,014.52		
6210 · CALPERS GASB 68 FEES	0.00		700.00		
6300 · Workers Compensation	0.00		2,938.28		
6350 · Medical Wellness	0.00		12,350.00		
6500 · Payroll Service	169.99		1,372.54		
6000 · Payroll Expenses - Other	0.00		111.94		
<b>Total 6000 · Payroll Expenses</b>	<b>63,355.95</b>		<b>510,641.21</b>		
7000 · Contractor Services	0.00		1,485,726.09		
7500 · Debt Service - Principal	0.00		1,106.08		
7550 · Debt Service - Interest	0.00		63.26		
7850 · Capital Outlay	0.00		362,391.24		
8000 · Operating Expenses					
8010 · Bank Fees	2.17		290.23		
8050 · Communications	2,471.06		14,277.91		
8100 · Household Expense	680.00		5,780.00		
8150 · Insurance	0.00		233.89		
8155 · INSURANCE - VEHICLE	0.00		2,329.76		
8200 · Equipment Maintenance	64.74		1,515.95		
8210 · Vehicle Maintenance	47.14		3,260.51		
8230 · Vehicle Operation	306.01		2,560.12		
8250 · Memberships	655.99		16,349.52		
8270 · Catered Meals	0.00		135,318.00		
8300 · Office Supplies	1,015.65		18,244.85		
8350 · Professional Services	2,400.63		102,418.07		
8375 · Nutritionist	75.00		816.24		
8400 · Publications, Legal Notices, Ad	0.00		13,741.65		
8450 · Rents & Leases - Equipment	21.00		2,635.89		
8451 · Lease Property Tax	16.69		16.69		
8500 · Rents & Leases - Building	4,886.01		39,043.46		
8600 · Information/Education Materials	0.00		8,588.32		

2:56 PM

03/06/25

Accrual Basis

**PSA 2 Area Agency on Aging**  
**Profit & Loss Budget Performance**  
 February 2025

	Feb 25	Budget	Jul '24 - Feb 25	YTD Budget	Annual Budget
8650 · Travel - Staff	81.90		5,040.46		
8700 · Travel - Other	0.00		1,308.67		
8750 · Training	0.00		868.04		
8800 · Utilities	2,027.20		8,914.38		
8900 · Software Licenses & Subscript	0.00		9,073.48		
8925 · Small Equipment Purchase	1,926.75		65,679.52		
<b>Total 8000 · Operating Expenses</b>	<b>16,677.94</b>		<b>458,305.61</b>		
<b>Total Expense</b>	<b>80,033.89</b>		<b>2,818,233.49</b>		
<b>Net Income</b>	<b>-79,563.14</b>	<b>35,572.00</b>	<b>898,226.61</b>	<b>284,576.00</b>	<b>426,859.00</b>

2024-2025 EXECUTIVE BOARD - PSA 2 AREA AGENCY ON AGING

Members			Alternates			
L A S S E N	Supervisor Gary Bridges 220 S. Roop St. STE #4 Susanville, CA 96130-4339 530-251-8295 (W) 530-310-4363 ©  <a href="mailto:gbridges@co.lassen.ca.us">gbridges@co.lassen.ca.us</a>	Aptd: 1/22	Kay White 687-950 State Route 36 Susanville, CA 96130 257-4961(H) 251-6484©  <a href="mailto:circlerocking@aol.com">circlerocking@aol.com</a>	Aptd 7/21	Supervisor Tom Neely 221 S Roop St Susanville, CA 96130  530-251-3356  <a href="mailto:tjneely@gmail.com">tjneely@gmail.com</a> (personal) <a href="mailto:tneely@co.lassen.ca.us">tneely@co.lassen.ca.us</a> (work)	Aptd 1/23
M O D O C	Supervisor Casey Cockrell PO Box 265 Alturas, CA 96101 (530) 708-7079  <a href="mailto:caseycockrell@co.modoc.ca.us">caseycockrell@co.modoc.ca.us</a>	Aptd: 1/25	Roberta Hohman P.O. Box 823 Alturas, CA 96101 640-5957 (c)  <a href="mailto:fresnodivi@gmail.com">fresnodivi@gmail.com</a>	Aptd: 4/14	Supervisor Shane Starr 2152 N East ST Alturas, CA 96101 (530) 520-2471  <a href="mailto:shanestarr@co.modoc.ca.us">shanestarr@co.modoc.ca.us</a>	Aptd:8/22
S H A S T A	Supervisor Matt Plummer 1450 Court Street Suite 308B Redding, CA, 96001-1673 (530) 225-5557  <a href="mailto:mplummer@shastacounty.gov">mplummer@shastacounty.gov</a>	Aptd: 1/25	Supervisor Kevin W. Crye 1450 Court Street Suite 308B Redding, CA, 96001-1673 (530) 225-5557  <a href="mailto:kcrye@shastacounty.gov">kcrye@shastacounty.gov</a>	Aptd: 1/25	Supervisor Chris Kelstrom 1450 Court Street Suite 308B Redding, CA, 96001-1673 (530) 225-5557  <a href="mailto:ckelstrom@shastacounty.gov">ckelstrom@shastacounty.gov</a>	Aptd: 1/25
S I S K I Y O U	Supervisor Nancy Ogren 208 Wetzel Way in Yreka, CA 96097 530-643-3503  <a href="mailto:nogren@co.siskiyou.ca.us">nogren@co.siskiyou.ca.us</a>	Aptd: 1/21	Marie Ingram 1509 Placer Street Yreka, CA 96097 842-6061 (h)	Aptd: 9/03	Supervisor Ed Valenzuela Vice Chairman P.O. Box 1465 Mt. Shasta, CA 96067 926-1733 (h) 842-8081 (w) <a href="mailto:evalenzuela@co.siskiyou.ca.us">evalenzuela@co.siskiyou.ca.us</a>	Aptd 1/09
T R I N I T Y	Supervisor Ric Leutwyler PO Box 1613 Weaverville, CA 96093 (530) 739-5998  <a href="mailto:rleutwyler@trinitycounty.org">rleutwyler@trinitycounty.org</a>	Aptd 1/23	Supervisor Jill Cox Chairman PO Box 1613 Weaverville, CA 96093 530-623-1217-Office 530-623-7226 <a href="mailto:jcox@trinitycounty.org">jcox@trinitycounty.org</a>	Aptd 1/21	<b>VACANT</b>	

**2024- 2025 PSA 2 AREA AGENCY ON AGING  
ADVISORY COUNCIL MEMBERSHIP LIST**

\*Chairman - \*\*Vice-Chairman - (S)Secretary - ♦ CSL Senator - ♦ CSL Assemblyman

<b>VACANT</b>	<b>VACANT</b>	Angela Reed 1306 Riverside Dr. Susanville, CA 96130  530-310-4428	EXP 2/28	Tina Kennemore 712-205 Sunnyside Rd Janesville, CA 96114  530-251-8338  <a href="mailto:tkennemore@co.lassen.ca.us">tkennemore@co.lassen.ca.us</a>	EXP 4/25
<b>VACANT</b>	Clinton Davis P.O. Box 586 Bieber, CA 96009 530-640-1663 (c)	EXP 07/25	Laurie Wayne 600 W. 2nd St. Alturas CA 96101  503-662-2482	EXP 08/28	Debbie Mason 120 N. Main Street Alturas, CA 96101  530-233-6602 Ext. 1311  <a href="mailto:debbiemason@co.modoc.ca.us">debbiemason@co.modoc.ca.us</a>
Tiffany Gwinn 906 W. 4th St. Alturas, CA 96101  530-233-5556  <a href="mailto:tgwinn@teachinc.org">tgwinn@teachinc.org</a>	EXP 9/26	Maggie McNamara P O Box 77 Oak Run, CA 96069 530-917-0640  <a href="mailto:cidavis52@gmail.com">cidavis52@gmail.com</a>	EXP 12/25	Marianne Seifert PO Box 492186 Redding, CA 96049-2186 530-222-2250  <a href="mailto:lwayne@ucantr.edu">lwayne@ucantr.edu</a>	EXP 03/28
Staci Wadley** 200 Mercy Oaks Dr Redding, Ca 96003 530-226-3013  <a href="mailto:staci.wadley@dignityhealth.org">staci.wadley@dignityhealth.org</a>	EXP 03/27	Lydia Gil 915 Hill Rd Tulelake, CA 96134 530-667-4321 (H)	EXP 02/28	Nancy Quirus♦ 1950 Mary Lake Dr. Redding, CA 96001 530-241-6570 (h)	EXP 07/25
Michelle Harris (S) PO Box 275 Fort Jones CA 96032 530.340.3227  <a href="mailto:staci.wadley@dignityhealth.org">staci.wadley@dignityhealth.org</a>	EXP 11/27	Elaine Brown 75 Montezuma Rd/ PO Box 352 Junction City CA 96048 707-321-9704  <a href="mailto:elbbrown1@gmail.com">elbbrown1@gmail.com</a>	EXP 8/28	Joan Smith Freeman 102 Green Heron Dr. Yreka CA 96097  530-966-5626	EXP 8/28
Michael Cottone* PO Box 1636 Weaverville, CA 96093 530-623-0451 (h)  <a href="mailto:mcottone@gmail.org">mcottone@gmail.org</a>	EXP 03/29	Benjamin Sarkisian PO Box 236 Weaverville, CA 96093 530-739-5058  <a href="mailto:serenitysarkisian@gmail.com">serenitysarkisian@gmail.com</a>	EXP 9/26	<b>VACANT</b>  <a href="mailto:joansmithfreeman52@gmail.com">joansmithfreeman52@gmail.com</a>	<b>VACANT</b>





# PSA 2 Area Agency on Aging

## PUBLIC HEARING

hosted by

Planning and Service Area 2  
Area Agency on Aging (PSA 2 AAA)  
on the  
2025 – 2026 Area Plan Update

The PSA 2 AAA Area Plan Update identifies the nature and scope of a continuum of services for older and disabled adults under the Older Americans Act (OAA). The Area Plan Update proposes the following contracted programs and services:

- Congregate Meals
- Home Delivered Meals
- Transportation
- Information and Assistance
- Legal Services
- Family Caregiver Support Programs
- Evidence-Based Health Promotion

In addition, the Area Plan Update proposes a continuation of the following direct programs and services offered by PSA 2 AAA:

- Long-Term Care Ombudsman
- Health Insurance Counseling and Advocacy Program (HICAP)
- Information and Assistance
- Community Education
- Coordination
- Program Development
- Family Caregiver Support Programs
- Elder Abuse Prevention Education
- Disaster Preparedness

**When: Wednesday, March 26, 2025, 10:00 a.m.**

**Where: PSA 2 AAA Conference Room, 1647 Hartnell Ave., Ste. 9  
Redding, CA 96002 and via Zoom**

Federal law and OAA regulations require that Area Agencies on Aging conduct their business in a manner which does not discriminate on the basis of race, ethnicity, physical and/or mental impairments, or sexual orientation.

Please **RSVP** for the Public Hearing by contacting PSA 2 AAA at **530-842-1687** or [programcoordinator@psa2.org](mailto:programcoordinator@psa2.org) by **March 21, 2025**, for meeting access information.

Serving

Seniors

In

Lassen,

Modoc,

Shasta,

Siskiyou,

&

Trinity

Counties

Jill Cox  
Chairman,  
PSA 2 Executive Board

Mike Cottone  
Chairman,  
PSA 2 Advisory Council

Teri Gabriel  
Executive Director,  
PSA 2 AAA

# COMING SOON TO YOUR AREA!

Free Caregiver Support Classes !



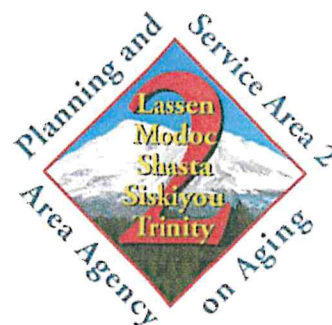
## WE NEED YOUR INPUT!

Scan the QR code or click HERE to fill out our quick 3-question survey and help us better serve you!

Respond by  
March 15th



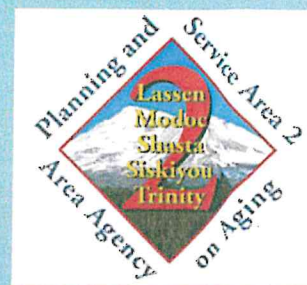
For additional information on caregiver support services in your area, please visit [www.psa2.org/caregiver-support](http://www.psa2.org/caregiver-support) or call **530-842-1687**.



Resources funded by a grant with the CA Department of Aging.



# FREE RESOURCES for CAREGIVERS



## RECORDED PRESENTATIONS



How to Help When They Don't Want Your Help

Happy Holidays? Tips to Stress Less...

Dealing with Difficult Family

Understanding Long Term Care

It's Not Just Memory Loss

Dementia Communication

What to Expect Next in Dementia Caregiving

Staying Healthy in Caregiving

Preventing Burnout

Setting Boundaries

Emotions in Caregiving



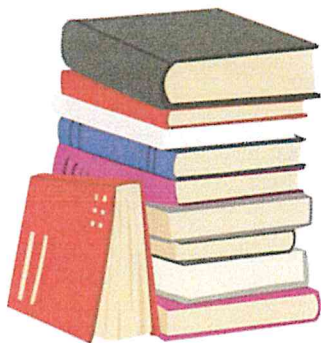
A Caregiver's Guide to Doctor Visits

Planning Ahead: Important Documents in Caregiving

Getting Organized & Tips for Prioritizing

## EDUCATIONAL MATERIALS

Request a copy of the books listed below:



- Chicken Soup for the Caregiver's Soul
- Alzheimer's for Dummies
- The Caregiver's Guide to Dementia
- My Aging Parent Needs Help
- Loving Someone with Dementia
- The Only Estate Planning Book You'll Ever Need
- Dear Caregivers – It's Your Life, too.
- Peace of Mind Planner

Call **530-842-1687** or visit  
[www.psa2.org/caregiver-support](http://www.psa2.org/caregiver-support)

Resources funded by a grant with the CA Department of Aging.



# APPROACHING ALZHEIMER'S AND DEMENTIA: EMERGENCY RESPONDER TRAINING



As a first responder, it's critical to understand how to best approach situations involving someone living with dementia. This program will help prepare you to respond to common situations involving a person living with dementia.

**Thursday, March 13, 2025  
2-3 p.m.**

**Mercy Medical Center Redding  
2175 Rosaline Ave  
Redding, CA 96001**

Register at [bit.ly/Redding313](https://bit.ly/Redding313)

For more information, contact  
**Kindra Adcock Dantanavatanawong,**  
[kadcock@alz.org](mailto:kadcock@alz.org), 530.433.1801

Brought to you by:



 **ALZHEIMER'S  
ASSOCIATION**

# Item #10

## **Approval of 2025 - 2028 Lassen Co. Request for Proposal (RFP) Review Committee Member(s)\***

In January 2025, PSA 2 AAA launched a Request for Proposal (RFP) process in Lassen Co. for C-1 Congregate Meals and C-2 Home Delivered Meals funding available during fiscal years 2025 – 2028. The PSA 2 Executive Board members are asked to participate on the RFP Review Committee. Supervisor Nancy Ogren has agreed to participate on the RFP Review Committee for the 2025-2028 Lassen Co. RFP process once again. Kay White is unable to participate in the process this year.

The RFP Review Committee also includes members of the PSA 2 Advisory Council, as well as the PSA 2 AAA contracted Registered Dietician, to evaluate incoming applications eligible to receive Area Plan nutrition program funding available in Lassen Co. for the next 3 years. Current nutrition program sub-recipients serving Lassen Co. may apply for available Area Plan nutrition program funding during this RFP process.

### **Recommendation:**

PSA 2 AAA requests the Executive Board's approval for board members to serve on the RFP Review Committee for Lassen Co. nutrition program funding available in the 2025 – 2028 grant period.

# Item #11

## **Approval of FY 2025/2026 Proposed Health Insurance Counseling and Advocacy Program (HICAP) and Medicare Improvements for Patients and Providers Act (MIPPA) Budget and Budget Narrative\***

The following Proposed FY 2025/2026 HICAP and MIPPA Program Budget and Budget Narrative reflects revenue based on the FY 2025/2026 Budget Display from the California Department of Aging (CDA). Adjustments to expenses necessary to carry out operations of the HICAP program are reflected in the Budget Narrative.

HICAP services provide counseling, advocacy, education and legal referral for Medicare beneficiaries. MIPPA provides funding to CA HICAPs to increase outreach and awareness to consumers to help Medicare beneficiaries apply for two valuable benefits: the Low-Income Subsidy "Extra Help" and the Medicare Savings Program.

### **RECOMMENDATION:**

PSA 2 AAA requests the Executive Board's approval of the proposed FY 2025/2026 HICAP and MIPPA Program Budget and Budget Narrative.



**PSA 2 AREA AGENCY ON AGING  
HICAP REVISED BUDGET  
APRIL 1, 2025 - MARCH 31, 2026**

Revised 3/4/2025 16:43

		2425 HICAP BUDGET	Actual Thru 7/31	Projected Thru 3/31	HICAP Projected Year End	HICAP Proposed 2526 Budget	
<b>INCOME:</b>							
HICAP	STATE - INS REIMB	110,567			-	112,932	2,365
HICAP	STATE - HICAP FUND	56,872			-	49,728	(7,144)
HICAP	STATE - HICAP FUND AUGMENTATION	57,318			-	67,452	10,134
HICAP	FEDERAL - SHIP FUND	73,609			-	77,416	3,807
HICAP	MIPPA - SHIP 9/1/25-8/31/2026	28,073			-	30,574	2,501
HICAP	MIPPA AAA 9/1/25-8/31/26	8,686			-	13,692	5,006
	MISC REVENUE	3,000			-	3,000	-
	PROGRAM INCOME	5,000			-	5,000	-
HICAP	ONE-TIME-ONLY	35,524					
	<b>TOTAL INCOME</b>	<b>\$ 378,649</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 359,794</b>	<b>(18,855)</b>
<b>EXPENSES:</b>							
	SALARIES-EXECUTIVE DIRECTOR	8%	8182		8,182	8,182	-
	SALARIES-FISCAL MANAGER	7.75%	5686		5,686	5,680	(6)
	SALARIES-ADMIN CLERK III	7.75%				-	-
	SALARIES-ADMIN CLERK	7.75%	2905		2,905	1,248	(1,657)
	SALARIES-F PROGRAM MANAGER HICAP	75%	63,380		-	64,913	1,533
	SALARIES-A ASST PROGRAM MANAGER HICAP	75%				4,500	4,500
	SALARIES-VOLUNTEER COORDINATOR		43,588		4,807	46,202	2,614
	SALARIES-ADMIN ASST HICAP		34,137	17,322	34,137	34,917	780
	SALARIES-ADMIN RECEPTIONIST-.8FTE						-
	SALARIES-COUNSELOR	80%	27,456			25,397	(2,059)
	UNEMPLOYMENT INSURANCE		1,795	830	830	1,795	-
	PERS RETIREMENT		13,497	8,659	8,659	13,816	319
	EMPLOYERS PAYROLL TAX		13,500	8,728	12,500	12,500	(1,000)
	HEALTH BENEFIT		35,942	25,621	35,942	35,960	18
	RETIREE HEALTH BENEFIT - OPEB		1,603		1,603	1,603	-
	WORKMEN'S COMP.		2,500	1,925	2,500	2,500	-
	MEDICAL WELLNESS		6,175	2,925	2,925	4,550	(1,625)
	COMMUNICATION		5,990	4,046	5,990	5,990	-
	HOUSEHOLD		2,160	1,224	2,160	1,850	(310)
	INSURANCE		3,100	1,032	3,100	1,000	(2,100)
	EQUIPMENT MAINTENANCE		2,500	1,726	2,500	2,500	-
	MEMBERSHIPS		8,000	6,325	6,325	8,000	-
	OFFICE EXPENSE		8,500	6,617	8,500	8,180	(320)
	PROFESSIONAL SERVICES		17,000	3,556	5,000	5,000	(12,000)
	EQUIPMENT RENTS		2,500	1,720	2,500	1,900	(600)
	SPACE RENTS		17,650	10,800	17,650	17,650	-
	STAFF TRAINING		4,000		4,000	2,000	(2,000)
	TRAVEL / STAFF		8,500	6,563	8,500	6,500	
	TRAVEL / OTHER		5,000	4,765	5,000	2,000	(3,000)
	UTILITY EXPENSE		4,500	3,115	4,500	3,278	(1,222)
	SAMS LICENSES & UPGRADES		3,500	2,869	3,500	3,500	-
	INFORMATIONAL MATERIALS		5,903	3,403	5,903	5,000	(903)
	FAIRS & CONFERENCES		3,500	3,500	3,500	3,500	-
	EQUIPMENT		8,000		8,000	8,000	-
	PUBLICATIONS/LEGAL NOTICES		8,000	5,700	6,000	10,183	2,183
	<b>TOTAL EXPENSES</b>	<b>\$ 378,649</b>	<b>\$ -</b>	<b>\$ 132,971</b>	<b>\$ 223,304</b>	<b>\$ 359,794</b>	
<b>BALANCE OF UNALLOCATED INCOME</b>							

State of California  
 California Department of Aging

MOU #: AAA-2425-02  
 Release Date: 2/28/2025  
 Funding Revision #: 2526-01  
 Revision Date: 4/1/2025

**Health Insurance Counseling And Advocacy Program  
 Budget Display**

Fiscal Year 2024-25 and 2025-26 (Federal Fiscal Years 2025)  
 Planning and Service Area II Area Agency on Aging  
 12 Months (April 1, 2025 - March 31, 2026)

Page 1 of 1

Program	Project	Baseline	Adjustment	TOTAL
Reimbursements (Ins Fund)	HIRL	125,480		125,480
State HICAP Fund	HIHL	62,748		62,748
State HICAP Fund Augmentation	HIPL	67,452		67,452
Federal SHIP Fund	HIFL	86,018		86,018
<b>Grand Total - 2526 HICAP Funds</b>		<b>341,698</b>	<b>0</b>	<b>341,698</b>

**\*The maximum amount available for period April 1, 2025 - June 30, 2025**

Reimbursements (Ins Fund)	31,438
State HICAP Fund	15,687
State HICAP Fund Augmentation	14,663

- Note 1 FY 2025-26 State Funds will not be available until July 1 and/or upon enactment of the Budget Act which ever comes later.
- Note 2 The allocations are subject to change pending updated Medicare Beneficiary Population factor data.
- Note 3 State and Federal Funds must be expended by 3/31/26 and final expenditures reported in closeout no later than 4/30/2026.

State of California  
California Department of Aging

MOU #: AAA-2425-02  
Funding Revision #: 2425-05  
Revision Date: 2/28/2025

**Medicare Improvements for Patients and Providers Act (MIPPA)  
Budget Display**

Fiscal Year 2024-25 (Federal Fiscal Years 2024 & 2025)  
Planning and Service Area II Area Agency on Aging  
12 Months (September 1, 2024 - August 31, 2025)

Page 1 of 1

Project Title	Project Number	Baseline	Adjustment	TOTAL
MIPPA: Priority Area 1 SHIPs	MLHP	32,505	1,021	33,526
MIPPA: Priority Area 2 AAAs	MLAA	15,212	447	15,659
MIPPA: Priority Area 3 ADRCs	MLAD	0	0	0
<b>Grand Total - 2425 MIPPA Funds</b>		<b>47,717</b>	<b>1,468</b>	<b>49,185</b>

Note 1 Administration costs not to exceed 10% of total allocation.  
Note 2 2425 MIPPA funds must be fully expended by August 31, 2025 and reported in closeout no later than September 31, 2025.

Funds for this contract are provided by using the following Administration for Community Living grants:

CFDA#	Project Title	Contract Name	Award #	Effective Date
93.071	MIPPA: Priority Area 1 SHIPs	MI-2425	2401CAMISH-00	9/1/2024
93.071	MIPPA: Priority Area 2 AAAs	MI-2425	2401CAMIAA-00	9/1/2024
93.071	MIPPA: Priority Area 3 ADRCs	MI-2425	2401CAMIDR-00	9/1/2024





# PSA 2 Area Agency on Aging

## FY 2025/2026 HICAP/MIPPA BUDGET NARRATIVE

Serving

Seniors

In

Lassen,

Modoc,

Shasta,

Siskiyou,

&

Trinity

Counties

Jill Cox  
Chairman,  
PSA 2 Executive Board

Mike Cottone  
Chairman,  
PSA 2 Advisory Council

Teri Gabriel  
Executive Director,  
PSA 2 AAA

Rev. 3/4/2025

Note: Items not separately addressed below are projected to remain similar to previous years

MIPPA funding on the budget page will be available September 1, 2025, through August 31, 2026

### REVENUE:

Revenues are based on the HICAP Memorandum of Understanding (MOU) CDA FY 2526-01 Revision Budget Display and the MIPPA MOU with CDA FY 2425-05 Revision Budget Display

### EXPENSES:

1. Increase in Payroll expenses to accommodate actual cost
2. Increase in Unemployment Insurance accommodate actual cost
3. Increase in CalPers Retirement to accommodate actual cost
4. Increase in Health Benefit to accommodate actual cost
5. Decrease in Insurance cost to accommodate actual cost
6. Decrease in Professional Services to accommodate actual cost

## Item #12

### Approval of FY 2023/2024 Area Plan Financial Closeout Report\*

The following FY 2023/2024 Area Plan Financial Closeout Report reflects the outcome of program funding spent to support Titles III B Supportive Services, C-1 Congregate Meals, C-2 Home Delivered Meals, VII Ombudsman Program, III E Family Caregiver Support Program, III D Health Promotion, and VII Elder Abuse Prevention as advanced to PSA 2 AAA by the California Department on Aging (CDA) for the service period of July 1, 2023 to June 30, 2024.

Following analysis conducted by PSA 2 Fiscal Manager and CDA Finance Bureau, the following Financial Closeout Report reflects federal funding due back to CDA for III B Supportive Services (Transportation) in the amount of \$45,292, C-1 Congregate Meals funding in the amount of \$14,990, C-2 Home Delivered Meals funding in the amount of \$22,821, and III E Family Caregiver Support Program funding in the amount of \$1,303. Title VII Elder Abuse Prevention funds in the amount of \$2,519 are due back to PSA 2 AAA based on Elder Abuse funding spent late in the fiscal year.

Nutrition Services Incentive Program (NSIP) funding for C-1 Congregate Meals in the amount of \$6,427 and C-2 Home Delivered Meals in the amount of \$8,477 are due back to PSA 2 AAA for NSIP expenses reported in FY 2023/2024.

The unspent state nutrition augmentation funding for C-1 Congregate Meals in the amount of \$5,862 and C-2 Home Delivered Meals in the amount of \$43,552 has rolled over into FY 2024/2025 as allowed by CDA. Unspent C-1 funding is now fully expended.

**Recommendation:**

As approved by CDA, PSA 2 AAA requests the Executive Board's approval of the FY 2023/2024 Area Plan Financial Closeout Report as presented.

STATE OF CALIFORNIA  
DEPARTMENT OF AGING  
AREA PLAN CLOSEOUT STATEMENT  
CDA 102 (Rev. 8/24)

FINANCIAL CLOSEOUT STATEMENT  
TITLE III AND VII

Contract Agency: Planning and Service Area II Area Agency on Aging  
Address: P.O. Box 1400  
Yreka, CA 96097

Fiscal Year: 2023-2024

Contract Number: AP 2324 - 02

PSA #: 02

Revision #:

X Original

**PART I: FEDERAL FUNDS - TITLE III/VII**

BALANCE OF CONTRACT AWARD	AP Admin	III B.S.S	IIIB Ombi	IIIC-1	IIIC-2	IIID	IIIE	VII Omb	VII EAP	TOTAL
1. Contract Amount	170,225	376,542	31,219	500,959	491,563	33,399	201,377	52,949	5,441	1,863,674
2. Less Federal Share From CDA 180	170,225	315,580	31,219	485,969	391,503	33,399	182,752	52,949	4,187	1,667,783
3. Balance	0	60,962	0	14,990	0	0	18,625	0	1,254	195,891
<b>STATUS OF ADVANCES</b>										
4. Grant Funds Advanced	170,225	360,872	31,219	500,959	414,324	33,399	184,055	52,949	1,668	1,749,670
5. Less Federal Share From CDA 180	170,225	315,580	31,219	485,969	391,503	33,399	182,752	52,949	4,187	1,667,783
6. Due to CDA		45,292		14,990	22,821		1,303			84,406
7. Due to Area Agency									2,519	2,519

**PART II: FEDERAL FUNDS - NSIP**

STATUS OF ADVANCES	III C-1	III C-2
8. Federal Share From CDA 180	65,515	84,299
9. Amount Paid	59,088	75,822
10. Due to CDA		
11. Due to Area Agency	6,427	8,477

**PART III: STATE FUNDS**

STATUS OF ADVANCES	AP Admin	GFB Ombi	GFC-1	GFC-2	Ombi PHLC	Ombi SHF	Ombi SNFQA	TOTAL
12. State Funds Advanced	100,000	189,681	166,305	903,491	8,273	23,132	39,298	1,430,180
13. State Funds Expended	100,000	189,681	160,443	859,939	8,273	23,132	39,298	1,380,766
14. Due to CDA			5,862	43,552				49,414
15. Due to Area Agency								0

This document certifies expenditures in the Area Plan contract.

FISCAL TEAM SPECIALIST

DATE

Melissa Porcayo > 09/25/24

FISCAL TEAM COACH

Sara'Ann Ryan

DATE

> 9/25/2024