

The Planning Process

PSA 2 AAA has an in-depth planning process involving all levels of the agency from weekly staff reporting to Executive Board review and input (details provided below):

- The Executive Board oversees the operations of the PSA 2 AAA; they review minutes, current financial statements, and discuss issues of the PSA 2 AAA and current older adults; meetings are held six (6) times per year and are conducted under the Ralph M. Brown Act for public noticing and open invitation.
- The Advisory Council is the grassroots voice for the older adult population. They are also instrumental with the development of the Area Plan. With meetings taking place ten (10) times per year, they discuss PSA 2 AAA issues as well as older adult issues.
- The Service Providers offer comments and concerns regarding older adult services on an ongoing basis throughout the year. Comments are directed to PSA 2 AAA staff for consideration. The close communication between PSA 2 AAA and the service providers is currently one of the most important aspects of planning in that given the current funding reduction/elimination and rising costs; the programs have been challenged as never before. Quarterly service provider meetings are also planned to encourage networking and brainstorming to better serve the older adult population.
- The Executive Director sits on the Older Adults Policy Council in Shasta County. Current issues are brought to the table at these meetings; service delivery is often enhanced due to the broad range of issues addressed.
- Participant surveys are conducted quarterly for most of the programs. This provides an opportunity to adjust services as needed and as encouraged by the client.
- Weekly staff meetings are conducted to encourage all staff to report and offer suggestions for the PSA 2 AAA services provided. This further improves the manner in which the services are conducted and ultimately benefits our older adult community.
- Public comment is always encouraged and considered. The PSA 2 AAA general public takes an avid interest in the older adults; Comments are accepted throughout all levels of the PSA 2 AAA.

It is through linking communications with all of the above that the PSA 2 AAA planning process remains evolutionary in the ultimate provision of exemplary services to our older adult population.