



PSA 2 Area Agency on Aging

Meeting of the PSA 2 AAA EXECUTIVE BOARD

Monday, November 16, 2015, 10:30 a.m.
Mountain Senior Center
20635 Roff Way
Burney, CA

REVISED

AGENDA

(Items may not be heard in the order posted)

1. **Call to Order** (Executive Board Chairman, Kay White)
2. **Roll Call** (Establishment of a quorum / Introductions & Welcomes)
3. **Approval of Agenda*** (Changes, additions and/or deletions)
4. **Approval of Consent Agenda*** (Topics in this category may be voted on in a block as one item)
 - a. Minutes of the Executive Board Meeting (October 19, 2015)
 - b. Director's Administrative Reports (October, 2015)
 - c. Financial Packages & Check Registers (September, 2015)
5. **Open Session** (Opportunity to hear comments from the community)
6. **Executive Board's Report**
7. **Advisory Council Report** – Advisory Council Chairman, Vincent Johnson
 - Report on Advisory Council Activities
 - Selection of RFP Evaluation Committee Members
 - Membership Representation Requirements
8. **Executive Director's Report** – Executive Director, Teri Gabriel

Serving

Seniors

In

Lassen,

Modoc,

Shasta,

Siskiyou,

&

Trinity

Counties

Kay White
Chairman,
PSA 2 Executive Board

Vincent Johnson
Chairman,
PSA 2 Advisory Council

Teri Gabriel
Executive Director,
PSA 2 AAA

- a. Resignation of AAA Fiscal Manager
- b. Response to Siskiyou County Grand Jury Review
- c. Memo of Understanding with Golden Umbrella's Retired and Senior Volunteer Program (RSVP)
- d. Other

9. Discussion on Outcome and Impact from California Department of Aging Fiscal Monitoring Findings

10. Discussion and Possible Approval of Proposed FY 15/16 Management Plan to Rectify CDA Fiscal Monitoring Findings*

11. Approval of Revised AAA Administrative and I & A Budget and Budget Narrative for FY 15/16 *

12. Approval of Proposed AAA and I & A Salary Schedule*

13. Approval of Revised HICAP and Ombudsman Program Budget and Budget Narrative for 15/16*

14. Approval of Proposed HICAP and Ombudsman Salary Schedule*

15. Consideration and Possible Approval of Temporary Fiscal Consultant Contract for AAA*

16. New Business:

17. Old Business:

18. Correspondence:

Incoming – None

Outgoing – Response Letter to Siskiyou County Grand Jury

19. Adjournment

***Indicates Possible Board Action**

Attachments:

Executive Board Meeting Minutes (October 19, 2015)

Director's Administrative Reports (October, 2015)

Financial Package & Check Registers (September, 2015)

Memorandum of Understanding with Golden Umbrella's Retired and Senior

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Volunteer Program (RSVP)
PSA 2 AAA Management Plan - FY 15/16
Revised AAA Administrative and I&A Budget and Budget Narrative – FY 15/16
Proposed AAA Administrative and I & A Salary Schedule
Revised HICAP & Ombudsman Budget and Budget Narrative – FY 15/16
Current Salary Schedule for HICAP & Ombudsman Staff
Proposed Salary Schedule for HICAP & Ombudsman Administrative Staff
Letter to Siskiyou County Grand Jury

**NOTE: WHILE THIS MEETING IS ANTICIPATED TO ADJOURN BY 12:30,
MEMBERS MAY CHOOSE TO BRING A LUNCH**