



# PSA 2 Area Agency on Aging

## Meeting of the PSA 2 AAA EXECUTIVE BOARD

**Monday, October 19, 2015, 10:30 a.m.**  
**Modoc Senior Citizens Association**  
**906 W. 4<sup>th</sup> Street**  
**Alturas, CA**

Serving

Seniors

In

Lassen,

Modoc,

Shasta,

Siskiyou,

&

Trinity

Counties

Kay White  
Chairman,  
PSA 2 Executive Board

Vincent Johnson  
Chairman,  
PSA 2 Advisory Council

Teri Gabriel  
Executive Director,  
PSA 2 AAA

### AGENDA

(Items may not be heard in the order posted)

1. **Call to Order** (Executive Board Chairman, Kay White)
2. **Roll Call** (Establishment of a quorum / Introductions & Welcomes)
3. **Approval of Agenda\*** (Changes, additions and/or deletions)
4. **Approval of Consent Agenda\*** (Topics in this category may be voted on in a block as one item)
  - a. Minutes of the Executive Board Meeting (August 17, 2015)
  - b. Director's Administrative Reports (August & September, 2015)
  - c. Financial Packages & Check Registers (July & August, 2015)
5. **Open Session** (Opportunity to hear comments from the community)
6. **Executive Board's Report**
7. **Advisory Council Report** – Advisory Council Chairman, Vincent Johnson
  - Report on Advisory Council Activities
8. **Executive Director's Report** – Executive Director, Teri Gabriel
  - a. California Department of Aging (CDA) Program & Fiscal Monitoring Preliminary Outcome

- b. CDA Response to Delayed Funding Letter
- c. Elder Abuse Radio Ad Campaign Update
- d. Other

**9. Discussion on Request for Proposal (RFP) Process and Review Committee Selection\***

**10. Discussion and Approval of Revised RFP Template\***

**11. Closed Session: Executive Director's Annual Performance Evaluation (Per Government Code §54957(b))\***

**12. Announcement of Executive Director's Annual Performance Evaluation**

**13. New Business:**

**14. Old Business:**

**15. Correspondence:**

**Incoming** – None

**Outgoing** – Letter to Lora Connolly, Director, California Department of Aging  
Memorandum to California Transportation Commission

**16. Adjournment**

**\*Indicates Possible Board Action**

**Attachments:**

Executive Board Meeting Minutes (August 17, 2015)

Director's Administrative Reports (August & September, 2015)

Financial Package & Check Registers (August & September, 2015)

Employee Performance Review Form

Letter to Lora Connelly, Director, California Department of Aging

Memorandum to California Transportation Commission

**NOTE: WHILE THIS MEETING IS ANTICIPATED TO ADJOURN BY 12:30,  
MEMBERS MAY CHOOSE TO BRING A LUNCH**