



PSA 2 Area Agency on Aging

Meeting of the PSA 2 AAA EXECUTIVE BOARD

Monday, April 18, 2016, 10:30 a.m.

Golden Age Center
201 Brown's Ranch Road
Weaverville, CA

Serving

Seniors

In

Lassen,

Modoc,

Shasta,

Siskiyou,

&

Trinity

Counties

Les Baugh
Chairman,
PSA 2 Executive Board

Peggy Wood
Vice-Chairman,
PSA 2 Advisory Council

Teri Gabriel
Executive Director,
PSA 2 AAA

AGENDA

(Items may not be heard in the order posted)

1. **Call to Order** (Executive Board Chairman, Les Baugh)
2. **Roll Call** (Establishment of a quorum / Introductions & Welcomes)
3. **Approval of Agenda*** (Changes, additions and/or deletions)
4. **Approval of Consent Agenda*** (Topics in this category may be voted on in a block as one item)
 - a. Minutes of the Executive Board Meeting (March 21, 2016)
 - b. Director's Administrative Report (March, 2016)
 - c. Financial Package (March, 2016) & Check Register (March, 2016)
5. **Open Session** (Opportunity to hear comments from the community)
6. **Executive Board's Report**
 - Chairman Appreciation
7. **Advisory Council Report** – Advisory Council Vice-Chairman, Peggy Wood
 - Report on Advisory Council Activities
8. **Executive Director's Report** – Executive Director, Teri Gabriel

- a. Update on Request for Proposal Process
- b. Update on Direct Information & Assistance Program Development
- c. Update on FY 2016/2020 Area Plan Process
- d. Other

9. Further Discussion on OPEB Liabilities

10. Discussion on Staff COLAs

11. Approval of Executive Board Meeting Schedule*

12. Approval of Amended PSA 2 Policy on Part-Time Sick Leave*

13. New Business:

Next Meeting – Joint Meeting of the Executive Board & Advisory Council

14. Old Business:

PSA 2 Office Security/Relocation Options

15. Correspondence:

Incoming –

Outgoing – Letters of Support

16. Adjournment

***Indicates Possible Board Action**

Attachments:

Executive Board Meeting Minutes (March 21, 2016)

Director's Administrative Report (March, 2016)

Financial Package (March, 2016)

Check Register (March, 2016)

Email from PSA 2 CPA (dated 4/12/16)

PSA 2 AAA & HICAP/Ombudsman Salary Schedules

Executive Board Meeting Schedule – FY 16/17

Amended PSA 2 Policy Language for Part-Time Sick Leave

Letters of Support

**NOTE: WHILE THIS MEETING IS ANTICIPATED TO ADJOURN BY 12:30,
MEMBERS MAY CHOOSE TO BRING A LUNCH**