



PSA 2 Area Agency on Aging

Meeting of the PSA 2 AAA EXECUTIVE BOARD

Monday, March 21, 2016, 10:30 a.m.
Mountain Senior Center
20635 Roff Way
Burney, CA

Serving

Seniors

In

Lassen,

Modoc,

Shasta,

Siskiyou,

&

Trinity

Counties

Les Baugh
Chairman,
PSA 2 Executive Board

Vincent Johnson
Chairman,
PSA 2 Advisory Council

Teri Gabriel
Executive Director,
PSA 2 AAA

AGENDA

(Items may not be heard in the order posted)

1. **Call to Order** (Executive Board Chairman, Les Baugh)
2. **Roll Call** (Establishment of a quorum / Introductions & Welcomes)
3. **Approval of Agenda*** (Changes, additions and/or deletions)
4. **Approval of Consent Agenda*** (Topics in this category may be voted on in a block as one item)
 - a. Minutes of the Executive Board Meeting (January 25, 2016)
 - b. Director's Administrative Reports (January & February, 2016)
 - c. Financial Package (November & December, 2015 and January & February, 2016) & Check Registers (January & February, 2016)
5. **Open Session** (Opportunity to hear comments from the community)
6. **Executive Board's Report**
 - Chairman Appreciation
7. **Advisory Council Report** – Advisory Council Chairman, Vincent Johnson
 - Report on Advisory Council Activities
8. **Executive Director's Report** – Executive Director, Teri Gabriel

- a. AAA / Ombudsman Program Staffing Update
- b. Update on Direct Information & Assistance Program Development
- c. Preliminary Needs Assessment Results
- d. Update on Request for Proposal Process
- e. Update on FY 2016/2020 Area Plan Process
- f. HICAP / Ombudsman Program Volunteer Appreciation Event
- g. Other

9. Approval of Revised AAA Administrative Budget & Budget Narrative for FY 15/16*

10. Discussion and Directive from Each County Relative to the FY 16/17 Historical Transfer

11. Approval of Audited Financial Statement – Year Ended June 30, 2015*

12. New Business:

- Next Meeting Location
- Upcoming April Agenda Items

13. Old Business:

14. Correspondence:

Incoming –

Outgoing – Letters to California Department of Aging

15. Adjournment

***Indicates Possible Board Action**

Attachments:

Executive Board Meeting Minutes (January 25, 2016)

Director's Administrative Reports (January & February, 2016)

Financial Package (November & December, 2015 and January & February, 2016)

Check Registers (January & February, 2016)

Revised AAA Administrative Budget & Budget Narrative – FY 15/16

Audited Financial Statements – Year Ended June 30, 2015

Letters to California Department of Aging

NOTE: WHILE THIS MEETING IS ANTICIPATED TO ADJOURN BY 12:30, MEMBERS MAY CHOOSE TO BRING A LUNCH